

**ANNUAL TOWNSHIP BUDGET** For  
the Year Ending December 31, 20\_\_\_\_  
\_\_\_\_\_ Township  
Cass County, North Dakota

**Schedule A**

**CERTIFICATE OF LEVY**

TO: Brandy Madrigga  
County Auditor of Cass County

You are hereby notified that on the \_\_\_\_th day of March, 20\_\_\_\_, the governing body of \_\_\_\_\_ Township levied a tax of \$\_\_\_\_\_ upon all the taxable property in said township for township purposes for the calendar year, ending December 31, 20\_\_\_\_, which levy is itemized as follows:

FUND	AMOUNT LEVIED	MAXIMUM AUTHORIZED
General		
Road	A 'Road Fund' cannot be levied against.	
Total Amount Levied:		

You will duly enter tax upon the County tax list for collection upon the taxable property of \_\_\_\_\_ Township, Cass County, NORTH DAKOTA, for the ensuing year. Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Township Clerk

**Schedule B**

**Annual Budget for the Year Ending December 31, 20\_\_\_\_**

APPROPRIATION AND CASH RESERVE	General Fund	Road Fund	_____ Fund
1. Final Approp. (20__), Sch. C - Line 26			
2. Cash Reserve % (Note 1)			
Cash Reserve Amount			
3. Total Appropriation and Cash Reserve			

Note 1: Not to exceed 75% of appropriations other than for debt retirement and appropriations financed from bond sources.

**RESOURCES AND AMOUNT LEVIED**

4. Cash and Invest. Avail. - Dec 31, 20____			
5. Est. Revenues (20__), Sch. C - Line 9			
6. Total Resources - Line 4 plus Line 5			
7. Levy Required - Line 3 less Line 6			
8. % for Delinquent Tax (Note 2)			
Allowed Amount for Delinquent Tax			
9. Total Amount Levied - Line 7 plus 8			

Note 2: Not to exceed 5% of Levy Required.

**ANNUAL TOWNSHIP BUDGET** For  
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\_\_\_\_ Township  
Cass County, North Dakota

**Schedule C**

Fund	Actual 20__	Estimated 20__	Estimated 20__	
<b>RECEIPTS</b>				
____ Fund Property Taxes				1
Twp. Road Mileage				2
State Aid Distribution				3
Coal Dev. Impact Fund				4
Telecommunications				5
Interest Earned				6
Dividends				7
All Other Receipts				8
<b>Total Receipts</b>				9
<b>DISBURSEMENTS</b>				
	20__	20__	20__	
Board Salaries				10
Twp. Assn. Dues/Meals				11
Election Board				12
Legal Notices				13
Blading & Graveling				14
Road Repair & Culverts				15
Snow Removal				16
Weed Control				17
Fire Protection				18
Insurance Expense				19
Road Construction				20
Road Equip. Purchased				21
Insurance Deduct by Co.				22
Paid to Co. for Services				23
Interest Paid on Debt				24
All Other Expenditures				25
<b>Total Disbursements</b>				26
<b>NET INCOME</b>				
	20__	20__	20__	
<b>Receipts Over(Under) Disbursements</b>				27
<b>Transfer to Special Road Fund (Note 3)</b>				28
<b>Other Fund Transfers</b>				29
<b>BALANCES</b>				
	20__	20__	20__	
<b>Balance January 1</b>				30
<b>Balance December 31</b>				31

Note 3: Special Road Fund, see (NDCC 57-15-19.2:19.3). Max \$100,000. Only for future road construction, surfacing, snow removal, and graveling.

**ANNUAL TOWNSHIP BUDGET** For  
the Year Ending December 31, 20\_\_\_\_  
\_\_\_\_ Township  
Cass County, North Dakota

**Schedule C**

**Road Fund**

RECEIPTS	Actual 20__	Estimated 20__	Estimated 20__	
Receipts for a 'Special Road Fund' must be transferred from the 'General Fund' at the Township Annual Meeting.				
<b>DISBURSEMENTS</b>				
	20__	20__	20__	
Blading & Graveling				10
Road Repair & Culverts				11
Road Construction				12
Snow Removal				13
<b>Total Disbursements</b>				26
<b>NET INCOME</b>				
	20__	20__	20__	
<b>Receipts Over(Under) Disbursements</b>				27
<b>Transfer to Special Road Fund (Note 4)</b>				28
<b>Fund Transfers</b>				29
<b>BALANCES</b>				
	20__	20__	20__	
<b>Balance January 1</b>				30
<b>Balance December 31</b>				31

Note 4: Special Road Fund estimated values for 2020 & 2021 are set on the Twp Budget - C1 page. Also see Note 3.

Fund	Actual 20__	Estimated	Estimated 20__	
<b>RECEIPTS</b>				
	20__		20__	
_____ Fund Property Taxes				1
				2
				3
<b>Total Receipts</b>				9
<b>DISBURSEMENTS</b>				
	20__			
Paid to Co. for Services				10
				11
				12
				13
<b>Total Disbursements</b>				26
<b>NET INCOME</b>				
	20__	20__	20__	
<b>Receipts Over(Under) Disbursements</b>				27
<b>Fund Transfers</b>				29
<b>BALANCES</b>				
	20__	20__	20__	
<b>Balance January 1</b>				30
<b>Balance December 31</b>				31