

Cass County Planning Office
1201 Main Avenue W.
West Fargo, ND 58078



Phone: 701-298-2370
Fax: 701-298-2395
<http://www.casscountygov.com>

Please use the following points of [contact](#) to direct your questions regarding subdivisions and new construction.

Subdividing of Land

- Refer to the [Cass County Subdivision Ordinances](#)
- Refer to the [Subdivision Checklist](#)
- Contact the Cass County Planner.

Tim Solberg
1201 West Main Ave.
West Fargo, ND 58078
(701) 298-2370

- Complete, sign, and submit a plat/plan [application](#). The Cass County Recorder can verify if your proposed subdivision name can be used (701) 241-5620.
- Contact the [Township Zoning Administrator](#) to make sure the proposed lots meet the townships zoning, minimum lot size, and set-back requirements.

Building Permits

- Building permits are issued by the [townships](#).
- All construction disturbing one or more acres of land is required to file for a free Storm Water General Construction Permit from the [North Dakota Department of Health](#).

North Dakota Dept. of Health

Randy Kowalski
1200 Missouri Ave
Bismarck, ND 58506

Phone: 701.328.5244
Fax: 701.328.5200

- If you are a moving mobile home contact Char Burnside at (701) 241-5616 at the Cass County Courthouse.

Electrical Inspections

- Contact the [North Dakota State Electrical Board](#) for all self-wiring

State Electrical Inspector

Mitch Feininger
PO Box 6603
Fargo ND 58109-6603
701.239.7103
ndseb1@state.nd.us

Zoning and Flood Plain Administration

- Contact the [township](#) zoning administrator for zoning questions.
- Contact the [township](#) zoning administrator for flood plain questions.
- [FEMA link](#) to view the latest Flood Insurance Rate Maps (FIRM) maps online and [instructions](#) how to view the maps.

County Highway Driveway Access

- Contact the Cass County Engineer at (701) 298-2370

Water Source

- Contact the [North Dakota Department of Environmental Health](#) to ensure compliance with the Division of Municipal Facility's and Division of Water Quality.
[New Water System Capacity Assessment Manual](#)

Division of Municipal Facility: (701) 328-5211
Division of Water Quality: (701) 328-5210

Rural Water:

- Cass Rural Water Users District

Cass Rural Water Users District
131 Maple Street
Box 98
Kindred, North Dakota 58051
Phone: (701) 428-3139
Fax: (701) 428-3130

City Municipal Water:

- Contact the appropriate [city](#).

On Site Septic Systems

- Contact the County Sanitarian

[Fargo Cass Public Health](#)
Brady Scribner
County Sanitarian
401 3rd Avenue North
Fargo, ND 58102

Phone: 701.298.6917
btscibner@ci.fargo.nd.us

Drainage

- All construction disturbing one or more acres of land is required to file for a free Storm Water General Construction Permit from the [North Dakota Department of Health](#).

North Dakota Dept. of Health

Randy Kowalski
1200 Missouri Ave
Bismarck, ND 58506

Phone: 701.328.5244

Fax: 701.328.5200

Contact List

County Planner

Tim Solberg
1201 Main Ave W
West Fargo, ND 58078

Website and online documents:

<http://www.casscountygov.com/departments/planning/>
<http://www.casscountygov.com/departments/planning/documents.htm>

Phone: 701.298.2375

Fax: 701.298.2395

County Engineer

Keith Berndt
1201 Main Ave W
West Fargo, ND 58078

Phone: 701.298.2370

Fax: 701.298.2395

Township Zoning Administrator

Township List available online:

<http://www.casscountygov.com/townships/townships.htm>

County Recorder

Jewel Spies
211 9 St S
P.O. Box 2806
Fargo, North Dakota 58103

Phone: 701.241.5620

Fax: 701.241.5621

Water Resource District

1201 West Main Ave
P.O. Box 5012
West Fargo, ND 58078

Phone: 701.281.0223

Fax: 701.281.0280

County Sanitarian

Brady Scribner
Fargo Cass Public Health
401 3rd Avenue North
Fargo, ND 58102
Phone: 701.298.6917

ND State Water Commission

Mr. James MacArthur
900 East Blvd
Bismarck, ND 58505-0850

Phone: 701.328.2754 or 701.328.3441

North Dakota Environmental Health

Environmental Health Section
1200 Missouri Ave
P.O. Box 5520
Bismarck, N.D. 58506-5520

Division of Municipal Facility:

701.328.5211

Division of Water Quality: 701.328.5210

Cass County Commission

Heather Worden, Secretary
211 9 St S
P.O. Box 2806
Fargo, North Dakota 58108-2806

Phone: 701.241.5609

Fax: 701.297.6009

North Dakota Dept. of Health

Randy Kowalski
1200 Missouri Ave
Bismarck, ND 58506

Phone: 701.328.5244

Fax: 701.328.5200

Cass County Planning Commission Chair

Ken Lougheed
17142 18 ST SE
Gardner, ND 58036

Phone: 701.484.5247

Cass County Auditor

Michael Montplaisir
211 9 St S
P.O. Box 2806
Fargo, North Dakota 58108-2806

Phone: 701.241.5600

Fax: 701.297.5736