

Cass County Mitigation Planning Committee Meeting

March 6, 2013, 1:15 PM

Public Safety Building, 4630 15 Avenue N, Fargo, ND

	Anderson, Kay	Benson, Jason	Boerboom, Nathan	Lysne, Kurt	Masten, Daryl	Murphy, Doug	Reitan, Mike	Rogness, Dave	Schaan, Amber	Schlafmann, Leon	Scribner, Brady	Solberg, Tim	Walker, April
Present	X	X	X	X		X	X	X	X	X	X	X	X
Absent					X								

Meeting called to order.

Contractor Update

- **Community Survey**

Schaan reported 20 surveys to date with fewer than half of them being complete.

- **Jurisdictional Profiles**

Schaan reported that the Cass County profile is nearly complete with county personnel working on maps to be included. A draft will be sent out for review when completed. Other local profiles that have been started include Gardner, Casselton, Mapleton and Hunter. Local contacts will continue to be made to gather information and further these profiles.

- **Past Disasters**

A history of presidentially declared disasters was acquired from SHELDUS and was presented to the committee by Schaan. The damage amount recorded from the 2009 disaster was questioned and the 2011 flood is not yet in the database so information will need to be gathered from local sources.

Walker questioned what data is compiled for the SHELDUS database. Schaan will confirm and report back. Schaan will also ask FEMA Region 8 how much detail is expected regarding past damages and their opinion regarding the SHELDUS data.

- **Hazard Identification/Profiles**

Schaan noted the disasters that were profiled in the previous plan noting that flood, winter storm, summer storm, urban fire, rural fire, drought and dam failure will be evaluated in the new plan. The committee's decision to focus on only natural disasters leads to hazmat incident, civil disorder & terrorism, mass casualty, shortage of critical materials and national security emergency being removed from the plan.

Schlafmann mentioned that the only one that may be beneficial to maintain in the plan update is a hazmat incident. A final decision was not reached.

Schaan mentioned wind is not included. Walker thought that could be covered under summer storm. Schaan will verify if wind is identified separately in the State Mitigation Plan and report back.

HAZUS Update

Rogness went through what has occurred to date including the decision to look into hiring Houston Engineering to complete the HAZUS model for the County. A meeting was held and a proposal was received from Houston at an estimated cost of \$17,100.

Solberg commented that he and others who attended the meeting were comfortable with the proposal as was the Region 8 GIS coordinator. Solberg also noted that as part of the proposal Houston will provide the model to the county for easier continued maintenance.

Rogness reported that he submitted a request to NDDDES to add the Houston contract to the scope of the planning grant. The original request was denied as only \$6000 remains in planning. The \$6000 was requested anticipating that the City of Fargo and Cass County will split the remainder of the costs.

Rogness also requested that he execute the contract with Houston for ease of grant documentation. All were in agreement. Boerboom will contact Houston Engineering and have a contract sent to Rogness.

Critical facilities will be an important piece of the HAZUS model. Walker suggested a small group get together to more clearly define what constitutes a critical facility for this plan. Rogness offered the conference room at the close of this meeting for such a discussion.

Meeting Schedule

Rogness noted that at this point having a meeting every month seems unnecessary. Once every two months was proposed with unanimous support.

Walker suggested an update be emailed out every couple of weeks to keep everyone informed of progress and tasks to be completed. Schaan will be responsible for updates.

Other

Steering committee members interested will stay to create a preliminary list of critical facilities.

Next Meeting: Wednesday, May 1, 2013

MEETING ADJOURNED