

Cass County Mitigation Planning Committee Meeting

February 6, 2013, 1:15 PM

Public Safety Building, 4630 15 Avenue N, Fargo, ND

| | Anderson, Kay | Benson, Jason | Boerboom, Nathan | Lysne, Kurt | Masten, Daryl | Murphy, Doug | Rogness, Dave | Schaan, Amber | Schlafmann, Leon | Scribner, Brady | Solberg, Tim | Walker, April |
|---------|------------------|------------------|---------------------|----------------|------------------|-----------------|------------------|------------------|---------------------|--------------------|-----------------|------------------|
| Present | X | X | X | X | | X | X | X | | X | X | X |
| Absent | | | | | X | | | | X | | | |

Meeting called to order.

Identify progress on previous mitigation goals

Schaan said copies of the previous mitigation goals were handed out at the last meeting for review.

The group reviewed the previous mitigation goals, most of which have been completed, implemented, or are no longer relevant as other projects or actions have incorporated the projects. The group also discussed where documentation and information on the completion of these goals can be found.

Rogness said the new goals need to be sensitive to all communities in Cass County.

Website

Schaan said the Cass County Emergency Management webpage has been updated to include information about the hazard mitigation plan. General information about the plan update is included, as well as meeting minutes and a link to the community survey.

Community survey

- **Distribution list**

Schaan said the survey is now up. The link was included in the letter Schaan and Rogness sent to the city officials.

- **Responses to date**

Schaan said the survey has yielded 11 responses so far. Nine of the respondents came from those who were contacted directly by Schaan. Only four of the responses were filled out completely and correctly. Schaan will most likely end up doing interviews to supplement the information received from the surveys. She asked that committee members notify her of anyone they believe should take the survey and continue to pass the link on to stakeholders.

Jurisdictional Profile update

Schaan said MetroCOG has been a very useful tool for the jurisdictional profile of Cass County. She will need assistance for the profiles for Fargo and West Fargo. Schaan asked for input on the best way for the group to review the profiles. Rogness said the profile drafts can be forwarded to the group by Edwards and discussed at subsequent meetings.

Other opportunities for public involvement

Schaan asked the group to continue to look for ways to involve the public in the project. Stakeholders will be asked to review a draft of the plan so there will be some participation in that respect, but that response alone may not be enough.

Rogness said he has been discussing the mitigation plan update at different meetings he has attended and asked other members to do the same. Inform Schaan if the plan is discussed in any future meetings so she is able to document the interaction.

Schaan said portions of the draft plan will also be added to the website for stakeholder review and feedback.

Walker said it will be especially important to get feedback from the schools, as they are an important stakeholder that was not involved in the process last time.

Risk assessment

Schaan said the risk assessment will need to be completed simultaneously with the jurisdictional profiles. The identification of past disasters will be a simple process, but identifying losses and assets will be more difficult.

The minimum requirement for identifying losses and assets is to run everything through HAZUS. Schaan has requested assistance from committee members in using HAZUS.

Solberg asked if there is grant money available to hire a consultant as someone more familiar with running the program would yield much improved results. Rogness said the grant does not cover the cost of a consultant but he may be able to request additional funds through the State if he has the scope of the project. Walker said she will try to find out what the rough cost would be.

Plan team member task assignments

Schaan said the specific goals and projects cannot be developed until the HAZUS is completed.

Other

Rogness reminded the committee to continue keeping track of time, mileage, and the cost of materials spent on the mitigation project for the in-kind match.

Next Meeting: Wednesday, March 6, 2013

MEETING ADJOURNED