

Cass County Mitigation Planning Committee Meeting

January 9, 2013, 1:15 PM

Public Safety Building, 4630 15 Avenue N, Fargo, ND

	Anderson, Kay	Benson, Jason	Boerboom, Nathan	Lysne, Kurt	Masten, Daryl	Murphy, Doug	Rogness, Dave	Schaan, Amber	Schlafmann, Leon	Scribner, Brady	Solberg, Tim	Walker, April
Present	X		X		X	X	X	X	X	X	X	X
Absent		X		X								

Guests: Joshua Hassell, Moore Engineering

Meeting called to order.

Kickoff Meetings

Rogness said the first kickoff meeting was held on January 8. A rural meeting will be held January 10 in Casselton. Meeting announcements were listed in the legal sections of *The Forum* and the *Cass County Reporter*. Auditors in affected jurisdictions were also invited.

Stakeholder lists

Rogness said the stakeholders list from the last plan update was handed out at the last meeting. Everyone should look the list over and send any edits or suggestions to Amber.

Mitigation goals/objectives/projects

Schaan said the goals listed on the handout were taken directly from the last plan update. Schaan broke all the goals down into four categories. She will ask everyone who takes the survey to rate the categories in order of importance.

Community survey

Schaan said the sample survey handout is close to what the actual survey will look like. Solberg and Anderson said they are unsure at this point if having survey responders fill out a value for facilities will be helpful. Walker said assessment values do not take into account equipment value and the numbers can vary greatly. Rogness said the loss estimation values used for the last update were out of date so he would like them to be as up to date as possible. Schaan said she will try to at least get insurance values, and she can also use default values per square footage for some facilities.

Schaan said after the surveys come in she will update the list for review. FEMA loosely defines what facilities are considered critical so the committee has some input in the matter. A comprehensive map with layers would be ideal for sewer lines, lift stations, etc., so FEMA can decide which areas to review.

As soon as the survey is ready a link will be put up on the Emergency Management page on the Cass County website.

Jurisdictional profile updates

Rogness said some of the jurisdictional profiles for the plan were quite large for the last update. They will need to be updated and trimmed down in some cases.

Schaan said a few paragraphs for each community with their goals and objectives will suffice for the rural communities.

Mike Reitan will update West Fargo's profile.

Solberg can assist Schaan in identifying the important data for Cass County.

Plan team member task assignments

Rogness said the only task assignment at this time is to look at the jurisdictional profiles.

Other

Schaan said she has made changes to the Work Schedule Attachment. A lot of the tasks will need to happen simultaneously to work. She highlighted all the changes in red on the handout. The community surveys will be finished by March. Hazard identification will take place in March and April. Schaan will need GIS assistance at that time.

There is space in the schedule to adjust tasks if need be.

Rogness said he and Schaan will send out an introduction letter to the communities for the project.

Next Meeting: Wednesday, February 6

MEETING ADJOURNED