

**FLOOD DIVERSION BOARD OF AUTHORITY
MAY 10, 2012—3:30 PM**

1. MEETING TO ORDER

A meeting of the Flood Diversion Board of Authority was held on Thursday, May 10, 2012, at 3:30 PM in the Fargo City Commission Room with the following members present: Cass County Commissioner Darrell Vanyo; Cass County Commissioner Scott Wagner; West Fargo City Commissioner Mike Thorstad; Cass County Joint Water Resource District Manager Rodger Olson; Fargo Mayor Dennis Walaker; Fargo City Commissioner Tim Mahoney; Fargo City Commissioner Brad Wimmer; Clay County Commissioner Kevin Campbell; and Moorhead City Council Member Brenda Elmer representing Nancy Otto. Also present was ex-officio member Gerald Van Amburg, Buffalo-Red River Watershed District.

Staff members and others present: Cass County Administrator Keith Berndt; Fargo City Administrator Pat Zavoral; Moorhead City Manager Mike Redlinger; Clay County Administrator Brian Berg; Fargo City Engineer Mark Bittner; Cass County Engineer Jason Benson; Moorhead City Engineer Bob Zimmerman; Tom Waters, Program Manager, CH2MHill; Bruce Spiller, CH2MHill; Aaron Snyder, Branch Chief for Project Management & Development, Corps of Engineers; Brett Coleman, Project Manager, Corps of Engineers; and Terry Williams, Project Manager, Corps of Engineers.

2. MINUTES APPROVED

MOTION, passed

Mr. Campbell moved and Mr. Mahoney seconded to approve the minutes from the April 12, 2012, meeting as written. Motion carried.

3. AGENDA ORDER

MOTION, passed

Mr. Wimmer moved and Mr. Mahoney seconded to approve the order of the agenda. Motion carried.

4. CONSENT AGENDA APPROVED

MOTION, passed

Ms. Elmer moved and Mr. Mahoney seconded to approve the consent agenda as presented. Motion carried.

Contract approval

- Engineering work directive approvals
- Award contracts to Houston-Moore Group, LLC (HMG)
- Award of Task Orders to HMG
 - Task Order 1: Project Management
 - Task Order 2: Design of Work Package 1 (CR-31 Bridge)
 - Task Order 3: Design of Work Package 4 (Reach 3)
 - Task Order 4: Design of Work Package 7 (CR-32 and CR-22)
 - Task Order 5: Post-Feasibility Analyses
 - Task Order 6: Land Management Services

5. PROJECT MANAGEMENT FIRM UPDATE

Tom Waters, Program Manager from CH2MHill, presented the following items to the board:

Program manager consultant update

Mr. Waters gave a presentation and provided an update on activities over the last month, including awarding contracts to local engineering firms; updates on work with engineering firms; the introduction of key leaders from local engineering firms and an update on the feasibility study completed by the Corp of Engineers.

FY-12 Authority/Sponsor Program Schedule, Activities

Mr. Waters explained the project schedule as well as the activities calendar.

Sheyenne to Maple Alignment Update

Bruce Spiller from CH2MHill gave a technical update and said the Corp of Engineers is still working on the alignment of the Sheyenne to the Maple Rivers.

6. UPDATES FROM COMMITTEES

Land Management Committee

Mr. Walaker provided an update from the Land Management Committee meeting held earlier this afternoon. He presented a recommendation from the committee to form the following sub-committees including: Early Acquisition Sub-Committee; Hardship Review Sub-Committee and Agricultural Advisory Sub-Committee.

MOTION, passed

Mr. Wimmer moved and Mr. Campbell seconded to approve and proceed with the appointment of the sub-committees as recommended by the Land Management Committee. Motion carried.

Public Outreach Committee

Mr. Olson said the Public Outreach Committee met on May 9th, a monthly e-newsletter will be compiled and available on the Flood Diversion website.

Daron Selvig from Advanced Engineering and Environmental Services (AE2S) outlined the e-newsletter and said the first edition is available.

Patrick Chaffee from AE2S said they have started outreach with local lenders and will begin meeting with appraisers.

Finance Committee

Michael Montplaisir, Cass County Auditor, said the Finance Committee met on May 7th. He provided an update and said the preliminary draft was received from Springsted, Inc. Staff will review the proposal and meet with representatives from Springsted, Inc. before the next Finance Committee meeting.

MOTION, passed

Mr. Campbell moved and Ms. Elmer seconded to appoint Nancy Otto as a representative to the Finance Committee from the Minnesota side and Brenda Elmer as an alternate. Motion carried.

7. CORPS OF ENGINEERS STATUS UPDATE

Terry Williams from the Corp of Engineers said mitigation is underway and they are planning a construction day to reach out to contractors.

8. VOUCHERS, Approved

MOTION, passed

Mr. Wimmer moved and Mr. Olson seconded to approve the vouchers as presented. On roll call vote, the motion carried unanimously.

9. NEXT MEETING DATE

The next meeting will be held on Thursday, June 14, 2012, at 3:30 PM.

10. ADJOURNMENT

MOTION, passed

On motion by Mr. Wimmer, seconded by Ms. Elmer, and all voting in favor, the meeting was adjourned at 4:30 PM.