

MINUTES OF MEETING
SOUTHEAST CASS WATER RESOURCE DISTRICT
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
MARCH 23, 2016

The Southeast Cass Water Resource District met on March 23, 2016, at 8:30 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Mark Brodshaug, Chairman; Dan Jacobson, Manager; Lance Yohe, Manager; Brenda Lovgren, Administrative Assistant; Sean Fredricks, Attorney for the Board; Kurt Lysne, Engineer for the Board; Bryce Peterson and Jeremy Stigen, Wanzek Construction, Inc.; Rich Sieg and Tom Soucy, Cass County Highway Department; Jim Guler, Moore Engineering, Inc.; Jim Burgard, Dane Larsen, Don Pederson, Dave Camrud and Bruce Redington, property owners in the proposed Raymond-Mapleton Township Improvement District No. 76 Project area.

Approval of agenda

It was moved by Manager Jacobson, seconded by Manager Yohe and unanimously carried to approve the order of the agenda, as presented.

Minutes

It was moved by Manager Yohe, seconded by Manager Jacobson and unanimously carried to approve the minutes of the February 24, 2016, meeting.

2015 Drain #3 and #10 Channel Improvements Project

Representatives from Wanzek Construction, Inc. were present to discuss the concerns they have about the amount of work completed regarding the 2015 Drain #3 and #10 Channel Improvements Project. The construction area will be surveyed and compared to the preconstruction survey. Wanzek Construction, Inc. will continue to work with Moore Engineering, Inc. regarding the matter.

Drain #21 – Cass County Highway 28 mill and overlay project

It was moved by Manager Jacobson and seconded by Manager Yohe to approve the *Utility Permit* for Cass County Highway Department to install a shared use path across Drain #21, along Cass County Highway 28, subject to conditions provided by the Water Resource District Engineer. Upon roll call vote, the motion carried unanimously.

Drain #27 and #53 consolidation

It was moved by Manager Jacobson and seconded by Manager Yohe to authorize Moore Engineering, Inc. to begin reviewing assessments regarding the Drain #27 and #53 consolidation. Upon roll call vote, the motion carried unanimously.

Sheyenne River and Wild Rice River Snagging and Clearing Projects

Mr. Lysne updated the Board on the Sheyenne River and Wild Rice River Snagging and Clearing Projects. Work is complete on the projects.

Drain inspections

It was moved by Manager Yohe and seconded by Manager Jacobson to authorize Moore Engineering, Inc. to inspect Southeast Cass Water Resource District facilities. Upon roll call vote, the motion carried unanimously.

Raymond-Mapleton Township Improvement District No. 76 Project – Project Hearing at 9:00 a.m.

The purpose of the hearing was to discuss the Raymond-Mapleton Township Improvement District No. 76 Project. Sean Fredricks reviewed information that was mailed to landowners and explained the voting process.

Mr. Lysne reviewed the Engineer's Report, the assessment boundary map, and the project schedule. Questions were answered regarding water flow, grade, and culverts.

The Project Hearing ended at 9:52 a.m.

State Water Plan for the 2017-2019 biennium – projects / programs to submit

It was moved by Manager Yohe and seconded by Manager Jacobson to approve and authorize the Secretary-Treasurer to submit the list of projects and programs presented to the State Water Commission for the State Water Plan for the 2017-2019 biennium. Upon roll call vote, the motion carried unanimously.

Utility Permits, solicitations of views and comments, and correspondence from Fargo and West Fargo Planning Departments

It was moved by Manager Jacobson and seconded by Manager Yohe to approve the following *Utility Permits* for Midco to install duct and fiber optic cable, subject to conditions provided by the Water Resource District Engineer and contingent upon receiving the updated *Utility Permit* application form:

- Under Drain #3 on the north side of 19th Avenue North
- Under Drain #10 on the south side of 7th Avenue North
- Under Drain #10, on the south side of 12th Avenue North
- Under Drain #10 on the north side of 19th Avenue North
- Under Drain #10 on the north side of 32nd Avenue North
- Under Drain #10 on the north side of 40th Avenue North

Upon roll call vote, the motion carried unanimously.

It was moved by Manager Yohe and seconded by Manager Jacobson to authorize the Secretary-Treasurer to submit comment, with input from the Water Resource District Engineer, to Interstate Engineering regarding City of Horace Sewer Improvement District 2016-1. Upon roll call vote, the motion carried unanimously.

It was moved by Manager Yohe and seconded by Manager Jacobson to authorize the Secretary-Treasurer to submit comment, with input from the Water Resource District Engineer, to Houston Engineering, Inc. regarding flood protection improvements at Drain #27 from 36th Street SW to 38th Street SW in Fargo. Upon roll call vote, the motion carried unanimously.

It was moved by Manager Yohe and seconded by Manager Jacobson to authorize the Secretary-Treasurer to submit comment, with input from the Water Resource District Engineer, to Xcel Energy regarding a proposed transmission line project between the existing Maple River Substation in Reed Township and Xcel Energy's Red River Substation located northeast of 3rd Avenue North and 18th Street North in Fargo. Upon roll call vote, the motion carried unanimously.

It was moved by Manager Yohe and seconded by Manager Jacobson to authorize the Secretary-Treasurer to submit comment on the following, with input from the Water Resource District Engineer:

- Correspondence from Fargo Department of Planning and Development
 - Commerce on 52nd First Addition
 - Dakota Plaza Addition

Upon roll call vote, the motion carried unanimously.

It was moved by Manager Jacobson and seconded by Manager Yohe to authorize the Secretary-Treasurer to submit comment on the following, with input from the Water Resource District Engineer:

- Correspondence from West Fargo Planning
 - Planned Unit Development Amendment in Lots 4 and 5, Block 1, North Pond at the Preserve 3rd Addition
 - West Fargo 4th Addition
 - West Fargo 5th Addition
 - Butler's 10th Addition
 - The Wilds 8th Addition
 - Planned Unit Development in Lot 3, Block 1, Pioneer Center Addition

Upon roll call vote, the motion carried unanimously.

North Dakota Insurance Reserve Fund – proxy for annual meeting

It was moved by Manager Jacobson and seconded by Manager Yohe to authorize the Secretary-Treasurer to sign the proxy relating to the North Dakota Insurance Reserve Fund annual meeting. Upon roll call vote, the motion carried unanimously.

Bills

It was moved by Manager Jacobson and seconded by Manager Yohe to approve payment of Checks #12599 through #12618 and the electronic funds transfers, as presented. Upon roll call vote, the following Managers voted in favor: Brodshaug, Jacobson and Yohe. The Chairman declared the motion passed.

Adjournment

There being no further business for the Board to consider, it was moved by Manager Jacobson, seconded by Manager Yohe and unanimously carried to adjourn the meeting.

APPROVED:

Mark Brodshaug
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer