

MINUTES OF MEETING
SOUTHEAST CASS WATER RESOURCE DISTRICT
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
FEBRUARY 10, 2015

The Southeast Cass Water Resource District met on February 10, 2015, at 8:30 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Mark Brodshaug, Chairman; Dan Jacobson, Manager; Lance Yohe, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Brenda Lovgren, Administrative Assistant; Sean Fredricks, Attorney for the Board; Chad Engels, Lyndon Pease, and Brett Bailly, Engineers for the Board; George Grossman, City of West Fargo; Sharon May, City of Horace; Jim Hausauer, City of Fargo; Bruce Young, St. Benedict Sewer Association, Inc.; Jason Benson, Cass County Engineer; Tom Soucy, Assistant Cass County Engineer; and Tracy Hazelton, H & S Contracting, Inc.

Approval of agenda

It was moved by Manager Jacobson, seconded by Manager Yohe and unanimously carried to approve the order of the agenda, as amended.

Minutes

It was moved by Manager Yohe, seconded by Manager Jacobson, and unanimously carried to approve the minutes of the January 6 and 8, 2015, meetings.

Resolution of Condolence to the family of Fred Selberg

It was moved by Manager Yohe, seconded by Manager Jacobson and unanimously carried to approve the following Resolution:

RESOLUTION COMMENDING FRED D. SELBERG
FOR HIS SERVICE TO THE COMMUNITY

WHEREAS, Fred D. Selberg had been a dedicated public servant in the capacity of Manager on the Southeast Cass Water Resource District; and

WHEREAS, he served the residents of Cass County for many years as a leader and as a friend;

NOW THEREFORE BE IT RESOLVED, that the Southeast Cass Water Resource District Board hereby offers its condolences and sympathy to the family of Fred D. Selberg.

Dated at West Fargo, North Dakota, this 10th day of February, 2015.

St. Benedict Sewer Project

An agreement is in place to bring water from the St. Benedict Sewer System into the City of Horace lagoons. The lagoons are at capacity. Chad Engels met with the City of Fargo to discuss planning with the St. Benedict Sewer System and opportunities to send water into the Fargo sewer system. Bruce Young proposes running a line up 45th Street and connecting to the lift station. The lines are currently owned by the Southeast Cass Water Resource District and will be turned over to St. Benedict once bonds are paid. A contract is in place for St. Benedict to operate and maintain the lines. An annexation agreement could be signed to allow the City of Fargo to take over the sewer utility. The City of Fargo would need a proposal with a funding plan, size of pipe, number of users, etc. prior to setting a plan in place.

Sheyenne-Maple Flood Control District #1 – low flow improvements update

Kurt Lysne has sent plans to the Corps of Engineers requesting approval for the proposed Sheyenne Diversion, River Mitigation Improvements. When the project is operating for long periods of time, there is an odor issue due to stagnant water. Brett Bailly reviewed detailed plans and discussed pipe size and efficiency for flushing the system. A 24” pipe seems to be the best option. Moore Engineering, Inc. will do more research regarding electric controls vs. manual controls and discuss further with the Board. Chairman Brodshaug will speak to Mike Thorstad, West Fargo City Commissioner, regarding cost share for the project.

Sheyenne-Maple Flood Control Projects – property acquisition near the Project #1 control structure

It was moved by Manager Jacobson and seconded by Manager Yohe to approve the *Purchase Agreement* with Rusty Goose Development, LLLP for “Tract A” in North Pond at the Preserve Eighth Addition in the NE 1/4 NW 1/4 of Section 20 in Barnes Township. Upon roll call vote, the motion carried unanimously.

Sheyenne-Maple Flood Control District #1 – north material stockpile

H & S Contracting, Inc. leases property on the west side of Sheyenne-Maple Flood Control District #1, south of the railroad track, along the north-south gravel road between Cass County Highway 10 and I-94, and would like to install power at the site to run a small gravel conveyer.

It was moved by Manager Yohe and seconded by Manager Jacobson to approve the installation of power at the leased property on the west side of Sheyenne-Maple Flood Control District #1, south of the railroad track, along the north-south gravel road between Cass County Highway 10 and I-94, at the expense of H & S Contracting, Inc., subject to approval from Moore Engineering, Inc. and George Grossman, City of West Fargo. Upon roll call vote, the motion carried unanimously.

Sheyenne-Maple Flood Control Projects – Superintendent position

The position of Superintendent for the Sheyenne-Maple Flood Control Projects was discussed. The Secretary-Treasurer will coordinate a meeting with City of West Fargo

officials, Moore Engineering, Inc. representatives, and Manager Jacobson to further discuss the matter.

Drain #10 improvements upstream of Cass County Highway 20

Lyndon Pease discussed the design for Drain #10 improvements upstream of Cass County Highway 20. To decrease the water surface profile and fix the slides, the side slopes could be flattened to 6:1 or 7:1. This would increase capacity and add stability to the channel. Chairman Brodshaug asked the Water Resource District Engineer to contact the Fargo City Engineer for concurrence on the project design before bidding the project.

Drain #35 – culvert in Section 10 of Normanna Township

Normanna Township wants to improve a crossing in Section 10 of Normanna Township, mostly for safety reasons. The original culvert was installed in 1968. The Cass County Highway Department is working with the township on cost-share for the project. It was moved by Manager Jacobson and seconded by Manager Yohe to hire Moore Engineering, Inc. conduct a hydraulic study of the crossing in Section 10 of Normanna Township, not to exceed a cost of \$3,000. Upon roll call vote, the motion carried unanimously.

Sheyenne River and Wild Rice River Snagging and Clearing

The Wild Rice River Snagging and Clearing Project is approximately 75% complete. Project 1 Reach 3 of the Sheyenne River Snagging and Clearing Project is also approximately 75% complete. Construction on Project 1 Reach 1 and Project 1 Reach 2 will begin in mid-February.

It was moved by Manager Jacobson and seconded by Manager Yohe to approve the *Agreement for Cost-Share Reimbursement* with the State Water Commission on the 2014-2015 Wild Rice River Snagging and Clearing Project. Upon roll call vote, the motion carried unanimously.

Wild Rice River Dam Study – Phase II

It was moved by Manager Yohe and seconded by Manager Jacobson to approve *Amendment I to the Agreement for Cost Participation* with the State Water Commission regarding Wild Rice River Dam Study – Phase II. Upon roll call vote, the motion carried unanimously.

Application for Surface Drain #4390 for Helendale Private Drain, LLC in the SE 1/4 of Section 35 in Helendale Township in Richland County – update

It was reported to the Board that the Applicant would like to move ahead with the project and is working on the information request.

Items for review and comment, with input provided by the Water Resource District Engineer

It was moved by Manager Yohe and seconded by Manager Jacobson to approve and submit comment on the following, with input from the Water Resource District Engineer:

- Correspondence from Cass County Planning regarding *Job Third Subdivision* in Section 35 of Pleasant Township;
- Correspondence from the Fargo Department of Planning and Development as follows:
 - February preliminary packet
 - March preliminary packet
- Correspondence from West Fargo Planning as follows:
 - North Pond at the Preserve 7th Addition
 - Tri-Star 1st Addition
 - Eaglewood 4th Addition
 - West Lake II Apartments
 - Dakota Territory 15th Addition
 - Doll's 7th Addition

Upon roll call vote, the motion carried unanimously.

Bills

It was moved by Manager Yohe and seconded by Manager Jacobson to approve payment of Checks #11603 through #11624, and the electronic funds transfers, as presented. Upon roll call vote, the following Managers voted in favor: Brodshaug, Jacobson, and Yohe. The Chairman declared the motion passed.

Utility Permit

It was moved by Manager Jacobson, and seconded by Manager Yohe to approve the *Utility Permit* for Midcontinent Communications to install coax cable under Drain #21, north of 4th Avenue West, subject to conditions provided by the Water Resource District Engineer. Upon roll call vote, the motion passed unanimously.

Adjournment

There being no further business for the Board to consider, it was moved by Manager Jacobson, seconded by Manager Yohe and unanimously carried to adjourn the meeting.

APPROVED:

Mark Brodshaug
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer