

MINUTES OF SPECIAL MEETING
SOUTHEAST CASS WATER RESOURCE DISTRICT
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
NOVEMBER 10, 2014

The Southeast Cass Water Resource District met on November 10, 2014, at 1:30 p.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Mark Brodshaug, Chairman; Dan Jacobson, Manager; Lance Yohe, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Brenda Lovgren, Administrative Assistant; Lukas Andrud, Attorney for the Board; Chad Engels and Kurt Lysne, Engineers for the Board; Jacob Gust, Sheyenne Flood Control District #1 Superintendent; Brady Woodard, Moore Engineering, Inc.; George Grossman, City of West Fargo; and Bruce Young, St. Benedict Sewer Association, Inc.

Minutes

It was moved by Manager Jacobson, seconded by Manager Yohe, and unanimously carried to approve the minutes of the October 15, 2014, meeting.

Approval of Agenda

It was moved by Manager Yohe, seconded by Manager Jacobson, and unanimously carried to approve the agenda, as amended.

City of West Fargo lagoon expansion project

Chad Engels and Kurt Lynse updated the Board regarding the low flow conditions along Cass County Highway 10 and 26th Street NW. A map was displayed and drainage issues in the area were discussed. There is enough grade available to drain south to Sheyenne-Maple Flood Control District #1. The approach into the northwest corner of the new lagoon cell in Section 1 of Mapleton Township has been removed by the City of West Fargo. Moore Engineering, Inc. will provide information to the Cass County Highway Department to use if they want to make improvements along Cass County Highway 10. Mr. Lysne will contact Dave Camrud to discuss the matter. Jacob Gust will contact the City of West Fargo to propose the city purchase 10-15 feet of land around the Jim Burgard property in order to increase the height of the existing dike.

Drain #10 slide repairs at NDSU

Kurt Lynse reported that the Drain #10 slide repairs at NDSU are nearly complete. The remaining work includes removing one rock check and seeding.

It was moved by Manager Jacobson and seconded by Manager Yohe to approve *Change Order No. 1* for H & S Contracting, Inc. in the amount of \$6,435.00 for clearing and

grubbing and the *Contractor's Application for Payment No. 1* in the amount of \$238,521.45 regarding Drain #10 slide repairs at NDSU. Upon roll call vote, the motion carried unanimously.

Drain #40 - dirt removal

It was moved by Manager Yohe and seconded by Manager Jacobson to approve and authorize the Chairman and Secretary-Treasurer to sign the *Access Agreement* with Industrial Builders, Inc. for the removal of excess spoil from Drain #40. Upon roll call vote, the motion carried unanimously.

It was moved by Manager Jacobson and seconded by Manager Yohe to lay back the west side slope of Drain #40 near Opp Construction in order to provide better stability of the drain and to have Moore Engineering, Inc. supervise the project to be sure the it is completed within the right of way constraints. Upon roll call vote, the motion carried unanimously.

Sheyenne River and Wild Rice River Snagging and Clearing

The proposed 2014-2015 Sheyenne River and Wild Rice River Snagging and Clearing projects have been submitted to the Office of the State Engineer for cost share consideration. New contracts will be awarded at the December meeting.

Water quality pilot project update

Mr. Engels reported that Barr Engineering Company will be done collecting data for the water quality pilot project by December 1, 2014, and will be ready to present the findings to the Cass County Joint Water Resource District.

Weather station development

There have been 5 locations identified for weather station installation. The equipment was ordered last week and they will be installed next week. Brady Woodard has been speaking with landowners to seek willing participants that will allow weather stations on their property. Luke Andrud suggested that an agreement should be signed with these landowners to allow the placement of weather stations.

It was moved by Manager Yohe and seconded by Manager Jacobson to increase the number of weather stations to be installed for collecting soil temperature and moisture levels from 3 to 5 for the water quality pilot project, not to exceed \$20,000. Upon roll call vote, the motion passed unanimously.

Application for Surface Drain No. 4390 for Helendale Private Drain, LLC in the SE 1/4 of Section 35 in Helendale Township in Richland County - update

A letter was received from Richland County Water Resource District in response to the request from Southeast Cass Water Resource District to order the unpermitted drainage closed, pending approval of *Application for Surface Drain No. 4390* for Helendale Private Drain, LLC in the SE 1/4 of Section 35 in Helendale Township in Richland County. The Richland County Water Resource District Board took action on complaints from downstream landowners and ordered blocks to be installed in the unauthorized drains, as a part of a temporary restoration plan of the area, as set forth by their Engineer. Further

action by the Red River Joint Water Resource District is pending, upon receipt of information requested from the applicants.

Application No. S-1933 / Fargo Department of Planning and Development correspondence / West Fargo Planning correspondence

It was moved by Manager Jacobson and seconded by Manager Yohe to authorize the Secretary-Treasurer to submit comments on the following, with input from the Water Resource District Engineer:

- *Application No. S-1933* for Dakota Carrier Network to place a communications cable under the Red River south of the 4th Street/Midtown Dam in the SE 1/4 NE 1/4 of Section 7 in Barnes Township;
- Correspondence from the Fargo Department of Planning and Development regarding the December preliminary packet; and
- Correspondence from West Fargo Planning regarding Oak Ridge 5th Addition.

Bills

It was moved by Manager Yohe and seconded by Manager Jacobson to approve payment of Checks #11460 through #11481, the debit card transactions, and the electronic funds transfers, as presented. Upon roll call vote, the motion carried unanimously.

St. Benedict Sewer System

Bruce Young met with the Board to discuss how to handle non-payment of fees by a property that is connected to the St. Benedict Sewer System. The matter will be discussed further at the next meeting.

Adjournment

There being no further business for the Board to consider, it was moved by Manager Yohe, seconded by Manager Jacobson and unanimously carried to adjourn the meeting.

APPROVED:

Mark Brodshaug
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer