

MINUTES OF MEETING
SOUTHEAST CASS WATER RESOURCE DISTRICT
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
SEPTEMBER 18, 2013

The Southeast Cass Water Resource District met on September 18, 2013, at 8:30 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Mark Brodshaug, Chairman; Dan Jacobson, Manager; Lance Yohe, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Brittany C. Moen, Administrative Assistant; Sean M. Fredricks, Attorney for the Board; Chad Engels, Engineer for the Board; Brady Woodard, Moore Engineering, Inc.; Pat Downs, Red River Retention Authority; Jerry Gwost, Lake Shure Estates; and Jeff Trudeau, property owner in Country Acres.

Minutes

It was moved by Manager Jacobson, seconded by Manager Yohe and unanimously carried to approve the minutes of the September 4, 2013, meeting.

Approval of agenda

It was moved by Manager Jacobson, seconded by Manager Yohe and unanimously carried to approve the order of the agenda, as amended.

Drain #40 – 2013 Slide Repairs

Moore Engineering, Inc. will contact the Mayor of Reiles Acres to inform them of the 2013 Slide Repairs Project on Drain #40. Road conditions will continue to be monitored throughout the duration of the project.

Drain #40 – damages at 12th Avenue North

Sean Fredricks sent a letter to the company responsible for the damages at 12th Avenue North on Drain #40 asking for reimbursement and explaining they have until October 4th to pay or reach a resolution. Mr. Fredricks has not heard back from the company on the matter.

Drain #40 – request to enclose drain between 5th and 6th Avenues South

Chad Engels emailed Joseph Pelawa of BKBM Engineers regarding the request to enclose Drain #40 between 5th and 6th Avenues south and provided some proposed options. Mr. Engels explained that Mr. Pelawa will need to meet with the City of Fargo about the site plan options, and work with them to develop a site plan that satisfies the City's criteria regarding storm water ponding, utilities, and parking lot requirements. Once the City approves the concept, Mr. Engels recommended Mr. Pelawa seek an agreement with the Water Resource District on the matter.

Drain #21 cleanout

The cleaning of Drain #21 was discussed. Mr. Engels said that improvements to Drain #21 are also on the City of West Fargo's long term plan.

It was moved by Manager Yohe and seconded by Manager Jacobson to authorize Moore Engineering, Inc. to hire a contractor on an hourly basis to do a clean out this fall on Drain #21 through the City of West Fargo. Upon roll call vote, the motion carried unanimously.

It was moved by Manager Jacobson and seconded by Manager Yohe to authorize Moore Engineering, Inc. to conduct a survey on Drain #21 and work with the West Fargo City Engineer to develop a preliminary design concept for the reconstruction of Drain #21 through the City of West Fargo, at a cost not to exceed \$10,000. Upon roll call vote, the motion carried unanimously.

Country Acres drainage improvements

Jeff Trudeau met with the Board to discuss drainage improvements in Country Acres and agreed that it would be best to schedule a meeting with property owners to review the matter before proceeding with the project.

It was moved by Manager Jacobson and seconded by Manager Yohe to authorize Moore Engineering, Inc. to solicit bids for the 2013 Country Acres drainage improvements. Upon roll call vote, the motion carried unanimously.

Reed Township 57th Street Flood Study

Mr. Engels reviewed the Scope of Work and Opinion of Cost for the Reed Township 57th Street Flood Study. The Cass County Engineer expressed to Mr. Engels he was in agreement with the project.

It was moved by Manager Yohe and seconded by Manager Jacobson to authorize Moore Engineering, Inc. to do the Reed Township 57th Street Flood Study and that a 50% cost-share be requested from Cass County for the study. Upon roll call vote, the motion carried unanimously.

A meeting has been scheduled with property owners in the area regarding the study.

Utility Permit for Enventis to install fiber optic cable across the Sheyenne-Maple Flood Control District #1 south tieback levee / Veteran's Boulevard, south of 31st Avenue East / Seter Parkway South

It was moved by Manager Jacobson and seconded by Manager Yohe to approve the *Utility Permit* for Enventis to install fiber optic cables across the Sheyenne-Maple Flood Control District #1 south tieback levee / Veteran's Boulevard, south of 31st Avenue East / Seter Parkway South, subject to review of the Water Resource District Engineer. Upon roll call vote, the motion carried unanimously.

Utility Permit for Cass County Electric Cooperative to install underground power cables in the SW 1/4 of Section 33 in Reed Township across and along the Sheyenne-Maple Flood Control District #1 north tieback levee

It was moved by Manager Yohe and seconded by Manager Jacobson to approve the Utility Permit for Cass County Electric Cooperative to install underground power cables in the SW 1/4 of Section 33 in Reed Township across and along the Sheyenne-Maple Flood Control District #1 north tieback levee, subject to review of the Water Resource District Engineer. Upon roll call vote, the motion carried unanimously.

Warwick Dam Repair in Eddy County – cost-share

The Secretary-Treasurer reviewed cost-share approved by the Board related to the Warwick Dam Repair in Eddy County.

Bills

It was moved by Manager Jacobson and seconded by Manager Yohe to approve payment of Checks #10950 through #10951, #10953 through #10963, the electronic funds transfer and the debit card transactions, as presented. Upon roll call vote, the motion carried unanimously.

Adjournment

There being no further business for the Board to consider, it was moved by Manager Jacobson, seconded by Manager Buringrud and unanimously carried to adjourn the meeting.

APPROVED:

Mark Brodshaug
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer