

MINUTES OF MEETING
SOUTHEAST CASS WATER RESOURCE DISTRICT
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
MARCH 20, 2013

The Southeast Cass Water Resource District met on March 20, 2013, at 8:30 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Mark Brodshaug, Chairman; Dan Jacobson, Manager; Lance Yohe, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Kimberly A. Chaput, Administrative Assistant; Brian Neugebauer and Sean M. Fredricks, Attorneys for the Board; Chad Engels and Kurt Lysne, Engineers for the Board; Jacob Gust, Sheyenne-Maple Flood Control District #1 Superintendent; Dustin Scott, Engineer for the City of West Fargo; Barry Johnson and Chris Brungardt, West Fargo Public Works; George Grossman, City of West Fargo; Brady Woodard, Moore Engineering, Inc.; Jason Benson, Cass County Highway Department; Nathan Boerboom, City of Fargo; and Craig Hakanson, Horace City Council.

Minutes

It was moved by Manager Jacobson, seconded by Manager Yohe and unanimously carried to approve the minutes of the March 6, 2013, meeting, as presented.

Approval of agenda order

It was moved by Manager Yohe, seconded by Manager Jacobson and unanimously carried to approve the order of the agenda.

Bond Refunding

It was moved by Manager Jacobson and seconded by Manager Yohe to authorize Dougherty & Company LLC and Ohnstad Twichell, P.C. to bring Bond Refunding information to the April 17, 2013, meeting. Upon roll call vote, the motion carried unanimously.

Sean Fredricks will check to see if there are agreements to turn maintenance of utilities back to the respective cities upon payment of bonds.

Wild Rice and Sheyenne River Snagging and Clearing Projects

Brady Woodard stated the Wild Rice River Snagging and Clearing project is incomplete from State Highway 46 to 53rd Street SE and north from Cass County Highway 18, approximately 1/2 mile, due to poor ice conditions. Sheyenne River Snagging and Clearing project Reach 1 and 2 are complete. No work was done on Reach 3.

2013 Spring Flood monitoring and responsibilities

Chad Engels reviewed 2013 Spring Flood river levee responsibilities, bridge and structure ice clearing and automated water level monitoring.

It was moved by Manager Yohe and seconded by Manager Jacobson to authorize the expenditure of funds to monitor for ice clearing, as needed, and for gaging to monitor water levels at various sites on the Sheyenne-Maple Flood Control Projects, as outlined. Upon roll call vote, the motion carried unanimously.

The City of West Fargo will wait to see how things progress before putting out the automated gages.

The Board directed Moore Engineering, Inc. to monitor where breakouts first occur on the Sheyenne River. Mr. Engels said they will try to get the amount of flow and the elevation where they have gages.

Chairman Brodshaug asked if the Diversion Authority is planning to do any monitoring on the Wild Rice River. Nathan Boerboom was not aware of anything in addition to what the City of Fargo does. Mr. Engels will discuss the matter with Lee Beauvais to make sure efforts are not duplicated.

It was moved by Manager Yohe and seconded by Manager Jacobson to approve the proposal for 2013 Spring Flood monitoring in the Wild Rice River and Sheyenne River Watersheds in Richland County and submit the proposal to the Richland County Water Resource District and Cass County Joint Water Resource District for cost-share. Upon roll call vote, the motion carried unanimously.

It was moved by Manager Yohe and seconded by Manager Jacobson to approve the proposal for 2013 Spring Flood monitoring in the Wild Rice River and Sheyenne River Watersheds within Cass County. Upon roll call vote, the motion carried unanimously.

The proposal for 2013 Spring Flood monitoring in the Maple River Watershed within Cass County will be submitted to the Cass County Joint Water Resource District for consideration.

The Board directed Chairman Brodshaug to work with Moore Engineering, Inc. on any gaging needed in addition to what was approved today.

Sheyenne-Maple Flood Control Projects – levee certification

Kurt Lysne updated the Board on the Sheyenne-Maple Flood Control Projects levee certification.

It was moved by Manager Jacobson and seconded by Manager Yohe to send a letter to FEMA setting out that the report regarding the levee certification process on the

Sheyenne-Maple Flood Control Projects will be submitted by the deadline of May 16, 2013. Upon roll call vote, the motion carried unanimously.

Sheyenne-Maple Flood Control District #1 - Lease Agreement with Tom Beaton

It was moved by Manager Jacobson and seconded by Manager Yohe to approve and authorize Chairman Brodshaug to sign the *Lease Agreement* with Tom Beaton. Upon roll call vote, the motion carried unanimously.

Water Permit Application No. 6476 for Bluemont Lakes Community Service Association, Inc.

It was moved by Manager Yohe and seconded by Manager Jacobson to receive and file *Water Permit Application No. 6476* for Bluemont Lakes Community Service Association, Inc. to divert and appropriate water from ground-water sources in the NE 1/4 SE 1/4 of Section 23 in Barnes Township for recreation use. Upon roll call vote, the motion carried unanimously.

North Dakota Insurance Reserve Fund - proxy for annual meeting

It was moved by Manager Jacobson and seconded by Manager Yohe to authorize the Secretary-Treasurer to sign the proxy relating to the North Dakota Insurance Reserve Fund annual meeting on May 8, 2013. Upon roll call vote, the motion carried unanimously.

Fargo Department of Planning and Development correspondence - April preliminary packet

It was moved by Manager Yohe and seconded by Manager Jacobson to authorize Moore Engineering, Inc. to review and comment on the Fargo Department of Planning and Development correspondence regarding the April preliminary packet. Upon roll call vote, the motion carried unanimously.

Bills

It was moved by Manager Jacobson and seconded by Manager Yohe to approve payment of Checks #10734 through #10748 and the electronic funds transfer, as presented. Upon roll call vote, the following Managers voted in favor: Brodshaug, Jacobson and Yohe. The Chairman declared the motion passed.

Legislative issues

Sean Fredricks updated the Board on legislative issues.

Adjournment

There being no further business for the Board to consider, it was moved by Manager Yohe, seconded by Manager Jacobson and unanimously carried to adjourn the meeting.

APPROVED:

Mark Brodshaug
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer