

MINUTES OF MEETING
SOUTHEAST CASS WATER RESOURCE DISTRICT
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
FEBRUARY 20, 2013

The Southeast Cass Water Resource District met on February 20, 2013, at 8:30 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Mark Brodshaug, Chairman (by phone); Dan Jacobson, Manager; Lance Yohe, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Kimberly A. Chaput, Administrative Assistant; Sean M. Fredricks, Attorney for the Board; Chad Engels and Stuart Dobberpuhl, Engineers for the Board; Mike Thorstad, West Fargo City Commissioner; Jim Brownlee, West Fargo City Administrator; Kevin Bucholz and Dustin Scott, Engineers for the City of West Fargo; Barry Johnson, West Fargo Director of Public Works; George Grossman, City of West Fargo; Nathan Boerboom, Division Engineer for the City of Fargo; Craig Hakanson, Horace City Council; Brady Woodard, Moore Engineering, Inc.; Richard Gunderson, Houston Engineering, Inc.; Nathan McKinney, Braun Intertec Corporation; Dan Kleist, Gehrtz Construction Services; and Pat Downs, Red River Retention Authority.

Chairman Brodshaug asked Manager Jacobson to chair the meeting.

Minutes

It was moved by Manager Yohe, seconded by Manager Brodshaug and unanimously carried to approve the minutes of the January 7, 10, 18 and 25, 2013, meetings, as presented.

Approval of agenda order

It was moved by Manager Yohe, seconded by Manager Brodshaug and unanimously carried to approve the order of the agenda, as amended.

Sheyenne-Maple Flood Control Projects - operation and maintenance

Chad Engels presented information and reviewed benefits and limitations of the Fargo-Moorhead Area Diversion Project regarding operation and maintenance of the Sheyenne-Maple Flood Control Projects. Mr. Engels will contact Aaron Snyder, Corps of Engineers, about scheduling a special meeting with the Board to discuss the matter further.

Reassessment of the Sheyenne-Maple Flood Control Projects, Drains #27 and #53

It was moved by Manager Brodshaug and seconded by Manager Yohe to authorize Moore Engineering, Inc. to develop preliminary information regarding the reassessment of the Sheyenne-Maple Flood Control Projects, Drain #27 and Drain #53 for the Board to review at a future meeting. Upon roll call vote, the motion carried unanimously. The work will cost approximately \$2,500.

Sheyenne-Maple Flood Control Projects – recertification and maintenance costs

Mr. Engels reviewed a cost estimate for recertification and maintenance items resulting from the annual inspection by the Corps of Engineers on the Sheyenne-Maple Flood Control Projects.

It was moved by Manager Brodshaug and seconded by Manager Yohe to authorize Moore Engineering, Inc. to proceed with the tree removal for the recertification project, as well as the maintenance items on the Sheyenne-Maple Flood Control Projects, as presented. Upon roll call vote, the motion carried unanimously.

Wild Rice and Sheyenne River Snagging and Clearing Projects

It was moved by Manager Yohe and seconded by Manager Brodshaug to approve the State Water Commission *Agreements for Cost-Share Reimbursement* relating to the Wild Rice and Sheyenne River Snagging and Clearing Projects. Upon roll call vote, the motion carried unanimously.

Brady Woodward updated the Board on the Wild Rice and Sheyenne River Snagging and Clearing Projects.

It was moved by Manager Brodshaug and seconded by Manager Yohe to award the following contracts on the Sheyenne River Snagging and Clearing Project:

- Project 2, Reach 1 to American Enterprises, Inc.; and
- Project 3, Reach 1 to Industrial Builders, Inc.

Upon roll call vote, the motion carried unanimously.

Drain #10 - culvert extensions for roadway improvements at 4th Avenue North

Richard Gunderson and Dan Kleist met with the Board regarding Drain #10. Case New Holland wants to expand its facility and would like to lengthen the pipe to extend the road and change the crossing at 4th Avenue North. The Board directed Sean Fredricks to put together a *License Agreement* allowing encroachment on Drain #10 right of way for the project. The Board will review and act on the matter at a future meeting.

Drain #10 - slides at Cass County Highway 81 / Cass County Highway 81 relocation proposal

It was moved by Manager Yohe and seconded by Manager Brodshaug to approve the Braun Intertec agreement with revised general conditions for repair of the slides along Drain #10 at the location where Drain #10 parallels Old Highway 81, as outlined by the

Water Resource District attorney, and authorize Moore Engineering, Inc. to look at moving the drain over at the estimated cost of \$7,500. Upon roll call vote, the motion carried unanimously.

Drain #53 - proposal on the bridge at 64th Avenue South

It was moved by Manager Brodshaug and seconded by Manager Yohe to accept the proposal from Moore Engineering, Inc. for a hydraulic analysis and preliminary cost estimate for the bridge crossing on Drain #53 at 64th Avenue South for the estimated cost of \$4,500. Upon roll call vote, the motion carried unanimously.

Drain #53 - right of way

Sean Fredricks updated the Board on the conveyance of property from the City of Fargo and the Fargo Park District regarding Drain #53.

Correspondence from West Fargo Planning and Fargo Department of Planning and Development

Mr. Engels reviewed the March Fargo Department of Planning and Development packet. The only concern he pointed out was with regard to Golden Valley First Addition, adjacent to the east side of Drain #53, south of 64th Avenue. Mr. Boerboom stated that the City is reviewing the proximity of the plat in light of their drain setback ordinance and future levee needs. Mr. Boerboom said they will share that information with Mr. Engels and that it is likely land will need to be dedicated to Southeast Cass Water Resource District.

It was moved by Manager Brodshaug and seconded by Manager Yohe to authorize Moore Engineering, Inc. to review and comment on the March Fargo Department of Planning and Development packet and the following from West Fargo Planning:

- River's Bend at the Preserve 1st Addition;
- Christianson 2nd Addition; and
- Eagle Run Plaza 5th Addition.

Upon roll call vote, the motion carried unanimously.

Audit services for 2012

It was moved by Manager Yohe and seconded by Manager Brodshaug to approve the letter of engagement to the Office of the State Auditor for audit services for 2012. Upon roll call vote, the motion carried unanimously.

Bills

It was moved by Manager Brodshaug and seconded by Manager Yohe to approve payment of Checks #10695 through #10721, and the electronic funds transfers, as presented. Upon roll call vote, the following Managers voted in favor: Brodshaug, Jacobson and Yohe. Motion passed.

Drain #10 - slide at 4101 32nd Street North, adjacent to Border States Paving, Inc.
Mr. Engels updated the Board on the Drain #10 slide at 4101 32nd Street North, adjacent to Border States Paving, Inc.

Adjournment

There being no further business for the Board to consider, it was moved by Manager Yohe, seconded by Manager Brodshaug and unanimously carried to adjourn the meeting.

APPROVED:

Mark Brodshaug
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer