

MINUTES OF MEETING
SOUTHEAST CASS WATER RESOURCE DISTRICT
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
DECEMBER 14, 2012

The Southeast Cass Water Resource District met on December 14, 2012, at 9:30 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Mark Brodshaug, Chairman; Dan Jacobson, Manager; Lance Yohe, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Kimberly A. Chaput, Administrative Assistant; Sean M. Fredricks, Attorney for the Board; Chad Engels, Engineer for the Board; Jacob Gust, Sheyenne-Maple Flood Control District #1 Superintendent; Nathan Boerboom, Division Engineer for the City of Fargo; George Grossman, City of West Fargo; Brady Woodard, Moore Engineering, Inc.; Hank Trangsrud, representing Norman Lutheran Church; Karen Wieland, homeowner in Copperfield Court in Fargo; and Gary Cavett, homeowner in Oak Creek in Fargo.

Minutes

It was moved by Manager Yohe and seconded by Manager Jacobson to approve the minutes of the November 14, 2012, meeting.

Approval of agenda order

It was moved by Manager Jacobson and seconded by Manager Yohe to approve the order of the agenda, as amended. Upon roll call vote, the motion carried unanimously.

Drain #27 - maintenance in Copperfield Court, south of 40th Avenue South

Karen Wieland and Gary Cavett met with the Board regarding maintenance of Drain #27 south of 40th Avenue South.

Chad Engels reviewed the history with the Board and explained the City of Fargo has been working on a citywide flood protection strategy. The soil stability through the corridor where levees could be placed in this area would be at risk. Nathan Boerboom said the City has looked at 13 different options and the best option appears to be purchasing the homes in this area.

Mr. Engels pointed out that it is the responsibility of the Water Resource District to keep enough capacity in the channel to move drainage through the area. The Water Resource District deferred development of flood control to the City of Fargo.

Sheyenne River Bank Stabilization and Improvement District No. 2012-1

Hank Trangsrud met with the Board to discuss river bank stabilization on the Sheyenne River near Norman Lutheran Church in Section 24 of Normanna Township.

The Board received a letter from Eric Berg, President, Norman Lutheran Church, stating that due to the information provided by Houston Engineering in the report dated November 30, 2012, concerning the unstable soils in the river bank by the church, the church council has decided to stop further efforts to stabilize the river bank, as the estimated costs are far beyond what the church could consider. Therefore, Norman Lutheran Church requested that Southeast Cass Water Resource District stop work on Sheyenne River Bank Stabilization and Improvement District No. 2012-1. Upon payment of the final bills, any remaining funds from the \$35,000 deposit will be refunded to Norman Lutheran Church.

Sheyenne River Snagging and Clearing Project

It was moved by Manager Yohe and seconded by Manager Jacobson to award the contract for Project 1, Reach 1 to American Enterprises, Inc. and award the contract for Project 2, Reach 2 to Industrial Builders, Inc. on the Sheyenne River Snagging and Clearing Project and to authorize Moore Engineering, Inc. to send letters to the property owners along the river in these reaches to inform them of the work. Upon roll call vote, the motion carried unanimously.

Wild Rice River Snagging and Clearing Project

It was moved by Manager Jacobson and seconded by Manager Yohe to award the contract for Project 2 of the Wild Rice River Snagging and Clearing Project to Industrial Builders, Inc. Upon roll call vote, the motion carried unanimously.

Country Acres Subdivision drainage

Mr. Woodard reported that culvert work and the cleanout of the east ditch along 72nd Street South in the Country Acres Subdivision will begin in the spring. Mr. Woodard will continue to work with the property owners on the matter.

Policy regarding Chair authorities

Sean Fredricks drafted a policy regarding Chair authorities, which the board discussed. The Board suggested he circulate the policy again and bring it back to the board at the next meeting. The Board also requested Mr. Engels review the protocol relating to his office.

Utility Permit for Cass County Electric Cooperative to install underground power lines under Drain #35 in Section 8 of Normanna Township

It was moved by Manager Jacobson and seconded by Manager Yohe to approve the *Utility Permit* for Cass County Electric Cooperative to install underground power lines under Drain #35 in Section 8 of Normanna Township, upon review of the Water Resource District Engineer. Upon roll call vote, the motion carried unanimously.

Correspondence from the Fargo Department of Planning and Development and from West Fargo Planning

It was moved by Manager Jacobson and seconded by Manager Yohe to authorize the Water Resource District Engineer to review and provide any comment to submit to the Fargo Department of Planning and Development for the December and January preliminary packets, and on the following plats from West Fargo Planning:

- Eagle Run Plaza 5th Addition;
- Strawberry Fields 1st Addition; and
- Eagle Wood 2nd Addition.

Upon roll call vote, the motions carried unanimously.

Drain #35 - culvert installation on the 1/2 mile line of Section 8 in Normanna Township

It was moved by Manager Jacobson and seconded by Manager Yohe to authorize Moore Engineering, Inc. to hire a contractor to install a culvert on Drain #35 at the 1/2 mile line of Section 8 in Normanna Township. Upon roll call vote the motion carried unanimously.

RLN Business Park Third Addition

Upon review by the Water Resource District Engineer, it was moved by Manager Jacobson and seconded by Manager Yohe to authorize Chairman Brodshaug to sign the RLN Business Park plat. Upon roll call vote, the motion carried unanimously.

Year-end issues

It was moved by Manager Jacobson and seconded by Manager Yohe to approve the following:

- To authorize the Secretary-Treasurer to make any minor year-end transfers to balance the Southeast Cass Water Resource District 2012 budget;
- To authorizing the Secretary-Treasurer to make transfers to/from obligated funds, if necessary; and
- To amend the Southeast Cass Water Resource District 2012 budget.

Upon roll call vote, the motion carried unanimously.

Bills

It was moved by Manager Yohe and seconded by Manager Jacobson to approve payment of Checks #10605 through #10635, and the electronic funds transfers, as presented. Upon roll call vote, the following Managers voted in Favor: Brodshaug, Jacobson and Yohe. The Chairman declared the motion passed.

Drain #10 - slide at 4101 32nd Street North, adjacent to Border States Paving, Inc.

Mr. Engels informed the Board he received the final copy of the geotechnical report regarding the Drain #10 slide at 4101 32nd Street North, adjacent to Border States

Paving, Inc. Border States Paving, Inc. has indicated they are not interested in pursuing the Project.

Adjournment

There being no further business for the Board to consider, the meeting adjourned without objection.

APPROVED:

Mark Brodshaug
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer