

MINUTES OF MEETING  
SOUTHEAST CASS WATER RESOURCE DISTRICT  
CASS COUNTY HIGHWAY DEPARTMENT  
WEST FARGO, NORTH DAKOTA  
FEBRUARY 23, 2012

The Southeast Cass Water Resource District met on February 23, 2012, at 9:30 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Mark Brodshaug, Chairman (by telephone); Dan Jacobson, Manager; Lance Yohe, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Diane Pochardt, Administrative Assistant; Sean M. Fredricks, Attorney for the Board; Chad Engels, Engineer for the Board; Jacob Gust, Sheyenne-Maple #1 Superintendent; George Grossman, City of West Fargo; Brady Woodard, Moore Engineering, Inc.; Mike Staber, American Enterprises, Inc.; and Roger Haberman, Industrial Builders, Inc.

Chairman Brodshaug asked Manager Jacobson to chair the meeting.

**Minutes**

It was moved by Manager Yohe and seconded by Manager Brodshaug to approve the minutes of the February 9, 2012, meeting. Upon roll call vote, the motion carried unanimously.

**Approval of agenda order**

It was moved by Manager Yohe and seconded by Manager Brodshaug to approve the order of the agenda, as amended. Upon roll call vote, the motion carried unanimously.

**Wild Rice Bank Stabilization and Improvement Project No. 2011-1**

It was moved by Manager Yohe and seconded by Manager Brodshaug to approve Change Order No. 1, for Industrial Builders, Inc., which reduces the contract price for the Wild Rice Bank Stabilization and Improvement Project No. 2011-1 by \$8,141. Upon roll call vote, the motion carried unanimously. A copy of the Change Order is attached hereto.

**Sheyenne-Maple Flood Control Projects – License Agreement for the purchase of excavated material on project right-of-way**

It was moved by Manager Brodshaug and seconded by Manager Yohe to approve the License Agreement form for the purchase of excavated material on Sheyenne-Maple Flood Control Projects right-of-way and to authorize the Secretary-Treasurer to sign the Agreements on behalf of the Water Resource District. Upon roll call vote, the motion carried unanimously.

### **Snagging and Clearing Projects on the Sheyenne and Wild Rice Rivers**

Brady Woodard reviewed updated maps and photos of the Wild Rice River snagging and clearing project with the Board. Mr. Woodard said the Wild Rice River currently has a significant amount of downed trees and obstructions on it. Industrial Builders, Inc. started with one crew and has added an additional crew due to the increase in the work load. It was moved by Manager Yohe and seconded by Manager Brodshaug to award the contract for Project II of the Wild Rice River Snagging and Clearing Project to Industrial Builders Inc. Upon roll call vote, the motion carried unanimously.

Mr. Woodard updated the Board on the snagging and clearing work on the Sheyenne River. It was moved by Manager Yohe and seconded by Manager Brodshaug to award the contract for Project II of Reach III of the Sheyenne River Snagging and Clearing Project to Industrial Builders, Inc. and to award Project III of Reach I of the Sheyenne River Snagging and Clearing Project to American Enterprises, Inc. Upon roll call vote, the motion carried unanimously.

Mr. Woodard will contact the Corps of Engineers to inform them of the snagging and clearing work on the Sheyenne River. The Corps of Engineers is in the process of determining the amount of water to be released from Baldhill Dam.

### **Upstream Retention Plan**

Chad Engels reviewed the scope of work for the Upper Red River Watershed Retention Plan. The estimated cost is \$1 million, however, the Technical Team continues to work on putting together actual project cost estimates. Dan Thul will be meeting with the Minnesota Red River Watershed Management Board to discuss funding for the project. Manager Brodshaug suggested contacting the Buffalo-Red River Watershed District, North Dakota State Water Commission and the Red River Joint Water Resource District for cost share on the project. The City of Fargo will also be approached for funding.

The Board continues to work with Richland County Water Resource District on potential retention sites.

The Sheyenne River Joint Water Resource District will be meeting with Barnes County Water Resource District to discuss whether they support a site on Baldhill Creek. That site would provide 80,000 acre feet of storage and a one-foot stage reduction at Valley City and Lisbon. The Sheyenne River Joint Water Resource District Board supports proceeding with the Baldhill Creek site.

### **Solicitation of views and comments from the North Dakota Department of Transportation regarding improvements to State Hwy 46 from the east junction of State Highway 18 to CCH81**

The Board tabled the response to the solicitation of views and comments from the North Dakota Department of Transportation regarding proposed improvements to State Highway 46 until the next meeting to allow more time for the Water Resource District Engineer to review the matter.

**State Water Commission Water Development Report for the 2013-2015 biennium**

Mr. Engels will compile a list of projects to submit to the State Water Commission for the Water Development Report for the 2013-2015 biennium.

**Bills**

It was moved by Manager Yohe and seconded by Manager Brodshaug to approve payment of Checks #10198 through #10215 and the electronic funds transfer, as presented. Upon roll call vote, the following Managers voted in favor: Brodshaug, Jacobson and Yohe. The Chairman declared the motion passed.

**Endorsement amending general liability insurance coverage**

Mr. Fredricks reviewed general liability insurance coverage for the Board specific to the Fargo-Moorhead Area Diversion Project. It was moved by Manager Brodshaug and seconded by Manager Yohe to approve the Endorsement amending general liability insurance coverage for the Southeast Cass Water Resource District, as outlined by Attorney Fredricks. Upon roll call vote, the motion carried unanimously.

**Adjournment**

There being no further business for the Board to consider, it was moved by Manager Yohe, seconded by Manager Brodshaug and unanimously carried to adjourn the meeting.

APPROVED:

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Mark Brodshaug  
Chairman

ATTEST:

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Carol Harbeke Lewis  
Secretary-Treasurer