

MINUTES OF MEETING  
SOUTHEAST CASS WATER RESOURCE DISTRICT  
CASS COUNTY HIGHWAY DEPARTMENT  
WEST FARGO, NORTH DAKOTA  
APRIL 29, 2011

The Southeast Cass Water Resource District met on April 29, 2011, at 8:00 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Mark Brodshaug, Manager; Dan Jacobson, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Kimberly Bomstad, Accounting Tech/Administrative Assistant; Sean M. Fredricks, Attorney for the Board; Jeff Volk, Lee Beauvais, Chad Engels and Kyle Volk, Engineers for the Board; Tim Solberg, Cass County Planner; Mark McAllister and Albert Frisinger, Reed Township and those names who appear on the attached roster. Manager Thomas L. Fischer was absent.

**Minutes**

It was moved by Manager Jacobson and seconded by Manager Brodshaug to approve the minutes of the March 29, April 6 and April 8, 2011, meetings. Upon roll call vote, the motion carried unanimously.

**Approval of agenda order**

It was moved by Manager Brodshaug and seconded by Manager Jacobson to approve the order of the agenda, as amended. Upon roll call vote, the motion carried unanimously.

**Round Hill Sewer Improvement District No. 2010-1**

The Board reviewed the bid tabulation and the Engineers Opinion of Probable Cost. It was moved by Manager Brodshaug and seconded by Manager Jacobson to award the contract for Round Hill Sewer Improvement District No. 2010-1 to Master Construction for the low bid of \$393,308.05, contingent upon the following:

- Receiving a signed Pipeline Easement from Paul D Heuer and Julie A. Heuer;
- Receiving a signed Pipeline Easement from Dale J. Ziegler and Gayle D. Ziegler;
- Receiving a copy of a signed agreement between Round Hill Estates Association and the City of Fargo.

Upon roll call vote, the motion carried unanimously. A copy of the bid tabulation is attached to these minutes.

It was moved by Manager Brodshaug and seconded by Manager Jacobson to approve the following documents regarding Round Hill Sewer Improvement District No. 2010-1:

- Pipeline Easement with Paul D. Heuer and Julie A Heuer; and
- Pipeline Easement with Dale J. Ziegler and Gayle D. Ziegler.

Upon roll call vote, the motion carried unanimously.

### **2011 Spring Flood**

Brady Woodard reported on the 2011 Spring Flood. Chad Engels said the Gol Road is seeing a higher volume of water this year than it did in 2009. This year the ice came off earlier and it was not a factor like it has been in the past. The Sheyenne River is breaking out in the Kindred area. Mr. Engels will assess the damages and report to the Board after the water has receded.

### **Sheyenne-Maple Flood Control Projects – pump station improvements in Section 13 of Mapleton Township**

The Board reviewed the Engineers Opinion of Probable Cost for the pump station improvements in Section 13 of Mapleton Township. Mr. Engels reported that the State Water Commission has approved approximately \$61,000 of funding for the project. Manager Brodshaug said the pump station would help prevent water from backing up into Section 13 under certain conditions. He said the property owners could do the dirt work needed as part of their cost share. Jacob Gust asked about operating costs. Manager Brodshaug said that could also be part of the cost share from the property owners.

### **Reed Township – flooding issues**

Mark McAllister met with the Board to discuss flooding problems in Reed Township. Access to 19th Avenue NW has been affected, west of the river. Changes to roads and culverts in the area have caused water to flow differently than in the past. Sean Fredricks said road elevations and culvert sizing is the responsibility of the township and is not under the jurisdiction of the Water Resource District.

It was moved by Manager Brodshaug and seconded by Manager Jacobson to direct the Water Resource District Engineer to work with the Cass County Engineer to develop a scope of work and a cost estimate to address flooding issues in Reed Township. Upon roll call vote, the motion carried unanimously.

### **Holmen's Stormwater Improvement District #2001-4 – installation of larger gate and pump maintenance**

It was moved by Manager Jacobson and seconded by Manager Brodshaug to authorize Dwight Carpenter to hire a contractor to install a larger gate and proceed with maintenance on the pumps for Holmen's Stormwater Improvement District #2001-4. Upon roll call vote, the motion carried unanimously.

**Reassessment of Drains #21C, #27, #35 #60 and #53**

Minutes relating to the reassessment of Drains #21C, #35 and #53 are attached hereto.

The Board reviewed the Drain #27 assessment district. It was moved by Manager Jacobson and seconded by Manager Brodshaug to authorize a hearing for the reassessment of Drain #27. Upon roll call vote, the motion carried unanimously.

The Board discussed the reassessment of Drain #60.

**Correspondence from the West Fargo Planning Department – Maple Ridge at the Preserve 2nd Addition and Westport Beach 7th Addition**

It was moved by Manager Brodshaug and seconded by Manager Jacobson to send a letter to the West Fargo Planning Department stating the Board has no comment regarding Maple Ridge at the Preserve 2nd Addition and the Westport Beach 7th Addition. Upon roll call vote, the motion carried unanimously.

**Meeting recessed / reconvened**

The meeting recessed at 9:30 a.m. for the Cass County Joint Water Resource District meeting and reconvened at 11:15 a.m.

**Bills**

It was moved by Manager Jacobson and seconded by Manager Brodshaug to approve payment of Checks #9829 through #9843 and the electronic funds transfers, as presented. Upon roll call vote, the following Managers voted in favor: Brodshaug and Jacobson. Manager Fischer was absent. Motion carried.

**Motion authorizing the Secretary-Treasurer to make transfers**

It was moved by Manager Jacobson and seconded by Manager Brodshaug to authorize the Secretary-Treasurer to close out the Sheyenne-Maple #1 Escrow Fund 1501 to the Sheyenne-Maple #1 Maintenance Fund 1101 and to close out the Sheyenne-Maple #2 Escrow Fund 1502 to the Sheyenne-Maple #2 Maintenance Fund 1102. Upon roll call vote, the motion carried unanimously.

**2011 Cattail Spraying**

It was moved by Manager Brodshaug and seconded by Manager Jacobson to hire Midwest Helicopters for cattail spraying in 2011. Upon roll call vote, the motion carried unanimously.

**Sheyenne-Maple Flood Control District #1 and #2 – reassessments**

The Board worked on the reassessment of Sheyenne-Maple Flood Control District #1 and #2.

**Adjournment**

There being no further business for the Board to consider, the meeting adjourned without objection.

APPROVED:

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Mark Brodshaug  
Vice Chairman

ATTEST:

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Carol Harbeke Lewis  
Secretary-Treasurer