

MINUTES OF MEETING
SOUTHEAST CASS WATER RESOURCE DISTRICT
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
JANUARY 28, 2011

The Southeast Cass Water Resource District met on January 28, 2011, at 8:00 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Mark Brodshaug, Manager; Dan Jacobson, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Kimberly Bomstad, Accounting Tech/Administrative Assistant; Sean M. Fredricks, Attorney for the Board; Jeff Volk, Lee Beauvais and Chad Engels, Engineers for the Board; Brady Woodard, Moore Engineering, Inc.; Tim Solberg, Cass County Planner; Mark Bittner, Fargo City Engineer; April Walker, Senior Engineer for the City of Fargo; George Grossman, City of West Fargo; David Gust and Dane Larsen, Raymond Township; Steve Iverson, PACES Lodging Corporation and Shane Waloch, Mayor for the City of Horace. Manager Thomas L. Fischer was absent.

Minutes

It was moved by Manager Jacobson and seconded by Manager Brodshaug to approve the minutes of the January 14, 2011, meeting. Upon roll call vote, the motion carried unanimously.

Approval of agenda order

It was moved by Manager Brodshaug and seconded by Manager Jacobson to approve the order of the agenda, as amended. Upon roll call vote, the motion carried unanimously.

2011 Flood Monitoring

The Board will schedule a meeting with officials from the Corps of Engineers, USGS, Cass County, City of Fargo, City of West Fargo and the City of Horace to go over the 2011 Flood Monitoring plan.

Mark Bittner said they may need to do the same thing as last year on Drain #53 as right-of-way issues have not been resolved south of 64th Avenue South. Moore Engineering, Inc. will look into the amount of fill needed and the cost. Work will also continue on right-of-way issues.

2011 Spring Flood

Chad Engels recommended the Board go through a selection process for engineering services regarding the 2001 Spring Flood. It was moved by Manager Brodshaug and seconded by Manager Jacobson to authorize the Secretary-Treasurer to work with Sean Fredricks to develop a solicitation process for engineering services and contractors for the potential 2011 Spring Flood. Upon roll call vote, the motion carried unanimously.

Drain #27 Drainage and Flood Control Improvements

Mr. Fredricks said he has not heard anything from Qwest in regard to the facility relocation agreement needed for the Drain #27 Drainage and Flood Control Improvements Project.

Lee Beauvais and April Walker will continue discussion with the State Water Commission for cost share reimbursement in regard to the Drain #27 Drainage and Flood Control Improvements Project.

The Water Resource District Attorney and Engineer will look into what needs to be done regarding the 2011 Spring Flood.

Drain #53 Drainage and Flood Control Improvements

Mr. Beauvais updated the Board on the Drain #53 Drainage and Flood Control Improvements Project.

Solicitations of views and comments on the 19th Avenue North Corridor Study

It was moved by Manager Brodshaug and seconded by Manager Jacobson to authorize Moore Engineering, Inc. and Ohnstad Twichell, P.C. to respond to the solicitation of views from SRF Consulting Group, Inc. on the 19th Avenue North Corridor Study. Upon roll call vote, the motion carried unanimously.

Christianson's First Mini Storage Storm Water Plan

Steve Iverson requested permission from the Board to install and operate a small storm sewer lift station to accommodate development of a self service storage facility on a portion of the proposed Christianson's First Addition to the City of West Fargo. The excess water would be pumped up and over the bank into Sheyenne-Maple Flood Control District #1. The temporary pump would function until the development is fully serviced with City of West Fargo infrastructure. It was moved by Manager Jacobson and seconded by Manager Brodshaug to direct the Water Resource District Attorney and Engineer to put together a Utility Permit for the Christianson's First Mini Storage storm sewer lift station. Upon roll call vote, the motion carried unanimously.

Floodway map north of West Fargo

David Gust and Dane Larsen met with the Board to address concerns about maintaining the outlet on the Sheyenne River, north of Shady Acres in Section 30 of Reed Township. Jeff Volk said the river breaks out south of the point they want to maintain. If 19th Avenue North is higher than Cass County Highway 17, something needs to be done. The Board said they may need to survey the area and advised them to work with Reed Township and the City of West Fargo on the matter.

Round Hill Sewer Improvement District No. 2010-1

Brett Bailly is putting together plans and specifications for Round Hill Sewer Improvement District No. 2010-1. Mr. Bailly will contact Keith Berndt, Cass County Engineer, to discuss potential flood buyouts in the area. Additional minutes relating to this matter are attached hereto.

Sheyenne River bottom elevations in Warren Township

Manager Brodshaug asked if Moore Engineering, Inc. had maps of the Sheyenne River bottom elevations in Warren Township. Mr. Engels will provide the information to Manager Brodshaug.

Sheyenne-Maple Flood Control Projects – Devils Lake Outlet

Mr. Engels and Mr. Fredricks will meet with staff from the State Water Commission to discuss using a higher percentage for cost share in regard to the Sheyenne-Maple Flood Control Projects.

Drain Reassessments

Minutes regarding the reassessment of various drains are attached hereto.

Wild Rice and Sheyenne River Snagging and Clearing

Brady Woodard updated the Board on the Wild Rice and Sheyenne River Snagging and Clearing Projects.

State Water Commission Farmstead Ring Dike Program

It was moved by Manager Brodshaug and seconded by Manager Jacobson to approve the agreement with the State Water Commission for cost share on the Leo Richard ring dike project. Upon roll call vote, the motion carried unanimously.

Bills

It was moved by Manager Brodshaug and seconded by Manager Jacobson to approve payment of Checks #9742 through #9751 and the electronic funds transfer, as presented. Upon roll call vote, the following Managers voted in favor: Brodshaug and Jacobson. Manager Fischer was absent. Motion carried.

Adjournment

There being no further business for the Board to consider, the meeting adjourned without objection.

APPROVED:

Mark Brodshaug
Vice Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer