

MINUTES OF MEETING
SOUTHEAST CASS WATER RESOURCE DISTRICT
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
AUGUST 13, 2010

The Southeast Cass Water Resource District met on August 13, 2010, at 8:00 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Thomas L. Fischer, Chairman; Mark Thelen, Manager; Mark Brodshaug, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Kimberly Bomstad, Accounting Tech/Administrative Assistant; Sean M. Fredricks, Attorney for the Board; Jeff Volk, Lee Beauvais and Chad Engels, Engineers for the Board; Nick Gludt, Moore Engineering, Inc.; Jacob Gust, Sheyenne-Maple Flood Control District #1 Superintendent; Lance Yohe and Janeen Stenso, Red River Basin Commission; Keith Berndt, Cass County Engineer; Mark Bittner, Fargo City Engineer; Jim Hausauer, Wastewater Utility Manager for the City of Fargo; Pete Bilstad, Wastewater Plant Superintendent; Dave Eckman, Round Hill Subdivision; Craig Hakanson, City of Horace; Jerry Bents, Houston Engineering, Inc.; Dean Rust, property owner in Raymond Township and Richard Lewis, West Fargo resident.

Minutes

It was moved by Manager Brodshaug and seconded by Manager Fischer to approve the minutes of the July 23 and August 6, 2010, meetings. Upon roll call vote, the motion carried unanimously.

Approval of agenda order

It was moved by Manager Brodshaug and seconded by Manager Fischer to approve the order of the agenda, as amended. Upon roll call vote, the motion carried unanimously.

Southside Rural Sewer Project evaluation

Jim Hausauer and Pete Bilstad met with the Board to discuss the need for an evaluation of the Southside Rural Sewer Project. It was moved by Manager Brodshaug and seconded by Manager Thelen to hire Moore Engineering, Inc. to conduct an evaluation of the Southside Rural Sewer Project, as proposed. Upon roll call vote, the motion carried unanimously.

Southside Rural Sewer Project – request to raise grinder pump

Nick Gludt will review a bid the Board received to raise the grinder pump at 8505 25th Street South regarding the Southside Rural Sewer Project.

Round Hill Sanitary Sewer System

Dave Eckman met with the Board on behalf of Round Hill Subdivision to request that the Board consider creating an assessment district for the purpose of constructing a sanitary sewer collection system to eliminate their onsite septic systems. Most of the property owners have indicated they are in favor of the project. The project would provide a main collection system and a stub into each lot. Homeowners would be responsible for connecting to the system. Manager Brodshaug said they need to make the expectations for landscaping clear. Mr. Gludt said the project could be financed through the State Revolving Loan Fund. It was moved by Manager Thelen and seconded by Manager Brodshaug to authorize the Water Resource District Attorney and Engineer to prepare a Resolution regarding the Round Hill Sanitary Sewer System and a project schedule for the next meeting. Upon roll call vote, the motion carried unanimously.

Dike complaints from Dennis Nipstad against Kelly Perhus and Mark Ottis in the NE 1/4 and the NW 1/4 of Section 34 in Normanna Township

It was moved by Manager Thelen and seconded by Manager Brodshaug to set a hearing on October 8, 2010, at 8:00 a.m. regarding the dike complaints from Dennis Nipstad against Kelly Perhus and Mark Ottis in the NE 1/4 and the NW 1/4 of Section 34 in Normanna Township. Upon roll call vote, the motion carried unanimously.

Oxbow Flood Control Project – Joint Powers Agreement

It was moved by Manager Thelen and seconded by Manager Brodshaug to approve the Joint Powers Agreement with the City of Oxbow and authorize the Chairman to sign the same. Upon roll call vote, the motion carried unanimously.

It was moved by Manager Thelen and seconded by Manager Brodshaug to authorize the Secretary-Treasurer to submit a request for funding to Cass County under *Commission Policy 13.72 for County Sales Tax for Flood Risk Reduction and Recovery Projects* for the Oxbow Flood Control Project. Upon roll call vote, the motion carried unanimously.

Sheyenne-Maple Flood Control Projects - Low Flow Channel Improvements

The Board discussed constructing an earthen weir to assist with the completion of the low flow channel improvements project. Other alternatives include raising the weir or constructing an adjustable weir.

It was moved by Manager Thelen and seconded by Manager Brodshaug to prepare plans and specifications for the Sheyenne-Maple Flood Control Projects Low Flow Channel Improvements #1 and #2 and to advertise for bids. Upon roll call vote, the motion carried unanimously.

Drain #53 Drainage and Flood Control Improvements

The Board reviewed the bid tabulation and the Engineers Opinion of Probable Cost. It was moved by Manager Thelen and seconded by Manager Brodshaug to award the contract for the Drain #53 Drainage and Flood Control Improvements Project to R. L. Larson Excavating, Inc. for the low bid of \$1,029,745.00. Upon roll call vote, the motion carried unanimously. A copy of the bid tabulation is attached to these minutes.

The Board discussed extending the deadline on the Utility Relocation Agreement with Minnkota Power Cooperative, Inc.

Drain #53 - Meadow Creek Project

Jerry Bents reviewed the Meadow Creek Project on the east side of Drain #53 and north of 52nd Avenue. It was moved by Manager Brodshaug and seconded by Manager Thelen to authorize the Water Resource District Engineer and Attorney to work with the Engineers for the City of Fargo to confirm there is sufficient right-of-way on Drain #53. Upon roll call vote, the motion carried unanimously.

Temporary Water Permit for Gowan Construction, Inc. to divert water from Drain #40 in Section 9 of Reed Township for road construction

The Board received and filed a *Temporary Water Permit* for Gowan Construction, Inc. to divert water from Drain #40 in Section 9 of Reed Township for road construction.

Mill levy for the Red River Joint Water Resource District

It was moved by Manager Thelen and seconded by Manager Brodshaug to approve levying two mills for the Red River Joint Water Resource District for 2011. Upon roll call vote, the motion carried unanimously.

Bills

It was moved by Manager Thelen and seconded by Manager Brodshaug to approve payment of Checks #9547 through #9571, the reissuance of Check #9572 and the electronic funds transfer, as presented. Upon roll call vote, the following Managers voted in favor: Fischer, Thelen and Brodshaug. The Chairman declared the motion carried.

2009 Audit

It was moved by Manager Brodshaug and seconded by Manager Thelen to approve the 2009 audit of Southeast Cass Water Resource District. Upon roll call vote, the motion carried unanimously.

State Water Commission cost share issues

Chairman Fischer will discuss State Water Commission cost share issues with the State Engineer next week.

Red River Basin Commission tour of area flood control projects

Manager Thelen was approached by Fargo City Commissioner Mike Williams about organizing a tour of area flood control projects. The Board discussed approaching the Red River Basin Commission to organize the tour.

Adjournment

There being no further business for the Board to consider, it was moved by Manager Brodshaug, seconded by Manager Thelen and unanimously carried to adjourn the meeting.

APPROVED:

Thomas L. Fischer
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer