

MINUTES OF MEETING
RUSH RIVER WATER RESOURCE DISTRICT
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
DECEMBER 15, 2015

The Rush River Water Resource District met on December 15, 2015, at 9:00 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Raymond Wolfer, Chairman; William A. Hejl, Manager; Richard Sundberg, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Brenda Lovgren, Administrative Assistant; Sean Fredricks, Attorney for the Board; Mike Opat, Engineer for the Board; and Mike Johnson, North Dakota State Game and Fish Department.

Minutes

It was moved by Manager Hejl, seconded by Manager Sundberg and unanimously carried to approve the minutes of the November 17 and 25, 2015, meetings.

Brewer Lake-Erie Dam – Operation and Maintenance Agreement / stop log structure / valve stem replacement

Sean Fredricks reviewed the draft *Operation and Maintenance Agreement* regarding Brewer Lake-Erie Dam between the North Dakota Game and Fish Department (NDGF), State Water Commission, Cass County Board of Park Commissioners (Park Board) and the Rush River Water Resource District. The agreement sets out that the NDGF and the Park Board would equally split the costs of operation and maintenance for recreation and wildlife purposes. NDGF and Rush River Water Resource District would equally split the costs of operation and maintenance for flood control purposes. The Board suggested including language into the agreement outlining the flood control component of the dam.

Manager Hejl believes it makes sense to have the Park Board involved because the park is a benefit for all Cass County residents. The Park Board is funded by the Cass County general mill levy. Funding may also be available through the Cass County Flood Sales Tax for operation and maintenance costs related to flood control operation of the facility.

Manager Hejl said the proposed valve stem replacement at the dam is needed for the purpose of water quality and would fall under the responsibility of NDGF and the Park Board. Installation and removal of stop logs at the facility would fall under NDGF and Rush River Water Resource District. Mike Johnson indicated they could take care of that, but the Board agreed it makes sense for the Water Resource District to continue as it has in the past, with the assistance of the Cass County Highway Department. Manager Hejl encouraged Mr. Johnson to contact the Water Resource District or its engineer if something needs attention.

The Board directed Moore Engineering, Inc. to establish the percentages of use of the facility with regard to water quality versus flood control and to prepare a cost analysis for repairs needed.

Year-end issues

It was moved by Manager Hejl and seconded by Manager Sundberg to authorize the following:

- The Secretary-Treasurer to make any minor year-end transfers to balance the Rush River Water Resource District 2015 budget;
- The Secretary-Treasurer to make transfers to and from obligated funds, if necessary; and
- The Secretary-Treasurer to amend the Rush River Water Resource District 2015 budget.

Upon roll call vote, the motion carried unanimously.

Bills

It was moved by Manager Sundberg and seconded by Manager Hejl to approve the payment of Checks #4112 through #4118 and the electronic funds transfer, as presented. Upon roll call vote, the following Managers voted in favor: Wolfer, Hejl, and Sundberg. The Chairman declared the motion carried.

Rush River Watershed Retention Study – Phase II – Cost-Share Agreement with the Red River Joint Water Resource District

It was moved by Manager Sundberg and seconded by Manager Hejl to approve and authorize the Chairman to sign the *Cost-Share Agreement* with the Red River Joint Water Resource District regarding the Red River Watershed Retention Study – Phase II. Upon roll call vote, the motion carried unanimously.

Adjournment

There being no further business to be considered by the Board, the meeting adjourned without objection.

APPROVED:

Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer