

MINUTES OF MEETING
NORTH CASS WATER RESOURCE DISTRICT
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
JANUARY 27, 2015

The North Cass Water Resource District met on January 27, 2015, at 9:00 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Wes Ecker, Chairman; Robert Thompson, Manager; Ken Lougheed, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Brenda Lovgren, Administrative Assistant; Sean M. Fredricks, Attorney for the Board; and Kurt Lysne, Engineer for the Board.

Reorganization of the Board for 2015

It was moved by Manager Thompson and seconded by Manager Lougheed to appoint the following individuals to serve in the designated capacities for calendar year 2015:

Wes Ecker	Chairman
Robert Thompson	Vice Chairman
Carol Harbeke Lewis	Secretary-Treasurer
Ken Lougheed	Cass County Joint Water Resource District representative
Wes Ecker	Cass County Joint Water Resource District alternate representative
Wes Ecker	Red River Joint Water Resource District representative
Ken Lougheed	Red River Joint Water Resource District alternate representative

Upon roll call vote, the motion carried unanimously.

2015 meeting dates

The Board discussed its regular meeting dates for the year 2015. It was moved by Manager Lougheed and seconded by Manager Thompson to adopt the following resolution. Upon roll call vote, the motion carried unanimously.

RESOLUTION

BE IT RESOLVED, that the North Cass Water Resource District does hereby set the fourth Tuesday of February through April at 9:00 a.m.; the fourth Tuesday of May through October at 8:00 a.m.; and the fourth Tuesday of November and December at 9:00 a.m. in the Cass County Highway Department building, 1201 Main Avenue West, West Fargo, North Dakota, as its regular meeting dates, times and place for the year 2014.

BE IT FURTHER RESOLVED, that the Secretary be and she hereby is directed to forward a copy of said schedule of meetings to the Cass County Auditor and to post said schedule at the Water Resource District's principal office and the location of the scheduled meetings, all in accordance with the provisions of Section 44-04-20 as amended.

APPROVED:

Wes Ecker
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer

Designation of depositories of North Cass Water Resource District public funds

It was moved by Manager Thompson and seconded by Manager Lougheed to designate the following as depositories of North Cass Water Resource District public funds:

Alerus Financial
Bell State Bank & Trust
First State Bank of North Dakota
Quality Bank
Security State Bank

Upon roll call vote, the motion carried unanimously.

Pledges of Assets

It was moved by Manager Lougheed and seconded by Manager Thompson to approve the following Pledges of Assets:

Alerus Financial (as per agreement of March 7, 1996)

Upon roll call vote, the motion carried unanimously.

Review of contract for legal services

It was moved by Manager Thompson and seconded by Manager Lougheed to appoint Ohnstad Twichell, P.C. as legal counsel for the North Cass Water Resource District for calendar year 2015. Upon roll call vote, the motion carried unanimously.

Engineering Services Selection

It was moved by Manager Thompson and seconded by Manager Lougheed to approve the *Agency Selection Committee – Final Report* and to hire Moore Engineering, Inc. for North Cass Water Resource District engineering services. Upon roll call vote, the motion carried unanimously.

Minutes

It was moved by Manager Thompson and seconded by Manager Lougheed to approve the minutes of the December 23, 2014, meeting. Upon roll call vote, the motion carried unanimously.

Drain #55 Channel Improvements

The permit for the Drain #55 Channel Improvements Project is in place, as well as all project right of way and State Water Commission cost share. Bids will be opened in March.

It was moved by Manager Thompson and seconded by Manager Lougheed to approve and authorize Chairman Ecker to sign the *Purchase Agreement* for the southern 123-feet in the SW 1/4 of Section 22 in Bell Township, regarding the Drain #55 Channel Improvements Project. Upon roll call vote, the motion carried unanimously.

Utility Permit form

It was moved by Manager Lougheed and seconded by Manager Thompson to approve the updated *Utility Form*, as presented. Upon roll call vote, the motion carried unanimously.

Bills

It was moved by Manager Thompson and seconded by Manager Lougheed to approve payment of Checks #3963 through #3970 and the electronic funds transfers, as presented. Upon roll call vote, the following Managers voted in favor: Ecker, Thompson, and Lougheed. The Chairman declared the motion passed.

HB 1332

Sean Fredricks reviewed HB 1332. It was moved by Manager Lougheed and seconded by Manager Thompson to authorize the Secretary-Treasurer to send a letter in opposition to HB 1332 on behalf of North Cass Water Resource District. Upon roll call vote, the motion carried unanimously.

Bank signature card authorization

It was moved by Manager Thompson and seconded by Manager Lougheed to add Manager Lougheed to the bank signature cards for the North Cass Water Resource District accounts at Alerus Financial. Upon roll call vote, the motion carried unanimously.

Drain NC-2 bridge replacement projects

Kurt Lysne reported to the Board that Cass County is looking at wooden bridge replacement projects. Projects are scheduled for Drain NC-2, but funds on hand are limited.

Adjournment

There being no further business to be considered by the Board, the meeting adjourned without objection.

APPROVED:

Wes Ecker
Vice Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer