

MINUTES OF MEETING
MAPLE RIVER WATER RESOURCE DISTRICT
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
MARCH 5, 2015

The Maple River Water Resource District met on March 5, 2015, at 9:00 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Rodger Olson, Chairman; Jurgen Suhr, Manager; Gerald Melvin, Manager (by phone); Carol Harbeke Lewis, Secretary-Treasurer; Brenda Lovgren, Administrative Assistant; Sean M. Fredricks, Attorney for the Board; Mike Opat, Engineer for the Board; Ken Pawluk, Cass County Commissioner; Pat Downs, Red River Retention Authority; Brandon Oye and Justin Hall, Moore Engineering, Inc.; and Rich Sieg, Cass County Highway Department.

Minutes

It was moved by Manager Suhr, seconded by Manager Melvin and unanimously carried to approve the minutes of the February 5, 2015, meeting.

Engineering Services contract

It was moved by Manager Suhr and seconded by Manager Melvin to approve the *Agreement Between Owner and Engineer for Professional Services – Task Order Edition* between Maple River Water Resource District and Moore Engineering, Inc. Upon roll call vote, the motion carried unanimously.

It was moved by Manager Suhr and seconded by Manager Melvin to approve Task Order No. 1 for engineering services with Moore Engineering, Inc. Upon roll call vote, the motion carried unanimously.

Upper Maple River Dam - update

Mike Opat reviewed the bid tabulation for the Upper Maple River Dam Project. Twelve bids were received with H & S Contracting, Inc. being the apparent low bidder. Mr. Opat reviewed the *Engineer's Statement of Cost* with the Board. The construction contract can be awarded after the state permit is approved.

Swan Creek – bridge replacement project west of Casselton

Cass County has plans ready to reconstruct the bridge on Cass County Highway 10 at Swan Creek, west of Casselton. The road from Wheatland to Casselton will also be reconstructed. Funding has been received from the North Dakota Legislature for the project. The Board will continue to coordinate future projects with the Cass County Highway Department.

Drain #64 – use of berm for flood protection in the City of Casselton

It was moved by Manager Suhr and seconded by Manager Melvin to approve the consent letter for dual representation of the Maple River Water Resource District and the City of Casselton by Ohnstad Twichell, P.C. regarding the U.S. Army Corps of Engineers (USACE) Rehabilitation and Inspection Program on Drain #64. Upon roll call vote, the motion carried unanimously.

Brandon Oye reviewed a map relating to the Easement needed by the City of Casselton to access, inspect and do any necessary repairs needed to bring the levee segment along Drain #64 into the USACE Levee Program for flood protection.

Plat of East View First Addition in Casselton

The plat of *East View First Addition* in Casselton to develop 8 residential lots south of Cass County Highway 10 on the east side of Turkey Road was reviewed. The city council has approved the preliminary plat. The lots will be elevated above the floodplain. It was recommended that a 15' dedicated easement be shown on the plat. Sean Fredricks will work with Moore Engineering, Inc. on the matter.

State Water Commission inspection on Garsteig, Embden and Absaraka Dams

The Natural Resources Conservation Service (NRCS) assessment of Garsteig Dam should be complete by the end of May. Mike Opat was instructed by the Board to secure quotes for minor maintenance repairs on the Garsteig, Embden and Absaraka Dams.

Detention Project Planning Teams

There are no new developments regarding the creation of Detention Project Planning Teams. Cost-share has been applied for through the State Water Commission and federal funding has been requested through the NRCS.

Maple River Watershed Detention Study – Amendment I to the Agreement for Cost-Share Reimbursement with the State Water Commission

It was moved by Manager Melvin and seconded by Manager Suhr to approve *Amendment I to the Agreement for Cost-Share Reimbursement* with the State Water Commission regarding the Maple River Watershed Detention Study. Upon roll call vote, the motion carried unanimously.

Utility Permit form

It was moved by Manager Suhr and seconded by Manger Melvin to approve the *Utility Permit* form revisions, as presented. Upon roll call vote, the motion carried unanimously.

Ken Pawluk asked about requiring as-built plans as part of the Utility Permits. He also suggested documenting the permits on the Cass County GIS for permanent record. Mr. Opat will ask Kyle Volk to attend the next meeting regarding this matter.

Bills

It was moved by Manager Melvin and seconded by Manager Suhr to approve the payment of Checks #5353 through #5363, and the electronic funds transfer, as amended. Upon roll call vote, the following Managers voted in favor: Olson, Suhr, and Melvin. The Chairman declared the motion carried.

Red River Joint Water Resource District *Cost-Share Agreements* – Upper Maple River Watershed Comprehensive Detention Study Phase II and Swan Creek Watershed Comprehensive Detention Study Phase II

It was moved by Manager Suhr and seconded by Manager Melvin to approve the *Cost-Share Agreements* with the Red River Joint Water Resource District regarding the following projects:

- Upper Maple River Watershed Comprehensive Detention Study Phase II; and
- Swan Creek Watershed Comprehensive Detention Study Phase II.

Upon roll call vote, the motion carried unanimously.

Legislative update - HB 1095

The Secretary-Treasurer will send a letter to the North Dakota Senate Energy and Natural Resources Committee Members encouraging they vote against HB 1095, which would eliminate quick-take authority for Water Resource Districts.

Adjournment

There being no further business for the Board to consider, it was moved by Manager Suhr, seconded by Manager Melvin and unanimously carried to adjourn the meeting.

APPROVED:

Rodger Olson
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer