

MINUTES OF MEETING
MAPLE RIVER WATER RESOURCE DISTRICT
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
DECEMBER 1, 2014

The Maple River Water Resource District met on December 1, 2014, at 9:00 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Jurgen Suhr, Manager; Gerald Melvin, Manager (by phone); Carol Harbeke Lewis, Secretary-Treasurer; Brenda Lovgren, Administrative Assistant; Sean M. Fredricks, Attorney for the Board; and Mike Opat, Engineer for the Board. Absent was Rodger Olson, Chairman.

Minutes

It was moved by Manager Melvin, seconded by Manager Suhr and unanimously carried to approve the minutes of the November 6, 2014, meeting.

Upper Maple River Dam - update

Mike Opat stated there is not much change to report regarding the Upper Maple River Dam. Work continues on land acquisition and easements needed for the project.

Pontiac Township Improvement District No. 73

Mike Opat reported that a written request was received from Reiner Contracting, Inc. for a *Certificate of Substantial Completion* regarding Pontiac Township Improvement District No. 73. Final grading and seeding remains to be completed on the project.

It was moved by Manager Melvin and seconded by Manager Suhr to approve the following regarding Pontiac Township Improvement District No. 73:

- Reduce retainage to 1.5% beginning with the next Contractor's Application for Payment;
- To waive liquidated damages previously preserved by the Water Resource District;
- That the Water Resource District takes over obligation for operation of the project; obligation for maintenance continues to be that of the contractor, under the warranty; and
- To extend the final grading deadline to June 15, 2015.

Drain #46 cleanout – update

Mike Opat reported that all work is complete on the Drain #46 cleanout project.

Drain #64 – use of berm for flood protection in the City of Casselton

The City of Casselton is looking into abandoning an existing levee and is requesting use of the east berm of Drain #64 for flood protection. The City would need to have an interest in the land to proceed with the plan. The city will be asked to draft an easement for review by the Water Resource District Attorney. The easement needs to include language addressing drainage matters and needs to outline the Water Resource District has primary use of the property.

Upper Swan Creek

The Board continues to consider a project to reconstruct the Upper Swan Creek north of Casselton.

Detention Project Planning Teams

Detention Project Planning Team members need to be determined. Chairman Suhr will begin recruiting landowners that are willing to participate in the teams. The Cass County Joint Water Resource District will lead the meetings with the Detention Project Planning Teams.

State Water Commission inspection report on Garsteig, Embden and Absaraka Dams

The State Water Commission conducted inspections on Garsteig, Embden, and Absaraka Dams. At a previous meeting, the Board authorized Moore Engineering, Inc. to put a project together that would address concerns. The project will be ready for consideration at an upcoming meeting and work is anticipated to begin in the spring.

Engineering Services Selection

Sean Fredricks updated the Board on the progress of the Engineering Services Selection process. Proper advertising has taken place and one Qualification Statement has been received.

It was moved by Manager Melvin and seconded by Manager Suhr to approve the *Agency Selection Committee – Second Report* to engage in the interview process for engineering services to comply with new State Water Commission cost share policy, and to schedule an interview on January 8, 2015. Upon roll call vote, the motion carried unanimously.

Year-end issues

It was moved by Manager Melvin and seconded by Manager Suhr to authorize the following:

- The Secretary-Treasurer to make any minor year-end transfers to balance the Maple River Water Resource District 2014 budget;
- The Secretary-Treasurer to make transfers to and from obligated funds, if necessary; and
- The Secretary-Treasurer to amend the Maple River Water Resource District 2014 budget.

Upon roll call vote, the motion carried unanimously.

Bills

It was moved by Manager Melvin and seconded by Manager Suhr to approve the payment of Checks #5318 through #5330, the debit card transaction, and the electronic funds transfer, as presented. Upon roll call vote, the following Managers voted in favor: Suhr and Melvin. Manager Olson was absent. Motion carried.

Application to Install a Subsurface Drain No. RC58 for Linda Withey, Marilyn Danielson and Phyllis Wyum in the E 1/2 of Section 6 in Coburn Township in Ransom County

Sean Fredricks informed the Board that the Ransom County Water Resource District approved *Application to Install a Subsurface Drain No. RC58* for Linda Withey, Marilyn Danielson and Phyllis Wyum in the E 1/2 of Section 6 in Coburn Township in Ransom County, incorporating the conditions suggested by the Maple River Water Resource District.

Drain #39 slide repair

The slide repairs at Sites 1, 2, and 3 on Drain #39 have all been completed.

Adjournment

There being no further business for the Board to consider, it was moved by Manager Melvin, seconded by Manager Suhr and unanimously carried to adjourn the meeting.

APPROVED:

Rodger Olson
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer