

MINUTES OF SPECIAL MEETING
CASS COUNTY JOINT WATER RESOURCE DISTRICT
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
NOVEMBER 5, 2015

The Cass County Joint Water Resource District met on November 5, 2015, at 8:00 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Mark Brodshaug (by phone) and Dan Jacobson, Southeast Cass Water Resource District; Rodger Olson, Maple River Water Resource District (by phone); Ken Lougheed, North Cass Water Resource District; Raymond Wolfer, Rush River Water Resource District; Carol Harbeke Lewis, Secretary-Treasurer; Michelle Anderson, Administrative Assistant; Sean M. Fredricks and Lukas Andrud, Attorneys for the Board; Ty Smith, CH2M HILL Engineers, Inc.; Paul Breen, Advanced Engineering and Environmental Services, Inc. (AE2S); April Walker, Fargo City Engineer; and Nathan Boerboom, Division Engineer – Storm Sewer Utilities City of Fargo.

Chairman Brodshaug requested Manager Jacobson conduct the meeting.

Metro Flood Diversion Project / Oxbow-Hickson-Bakke Ring Levee Project – Work Package 43E.2B Demolition Project

Brief discussion was held on the six bid quotes that were received for Work Package 43E.2B, Demolition of 345 Schnell Drive and 744 Riverbend Road in Oxbow, North Dakota. One bidder did not acknowledge receipt of Addendum No. 1 and was determined to be non-conforming.

It was moved by Manager Lougheed and seconded by Chairman Brodshaug to award the contract to American Enterprises, Inc., for the low bid of \$52,950, for Work Package 43E.2B, Demolition of 345 Schnell Drive and 744 Riverbend Road, Oxbow, North Dakota, regarding the Oxbow-Hickson-Bakke Ring Levee Project. Upon roll call vote, the motion carried unanimously.

Metro Flood Diversion Project / Oxbow-Hickson-Bakke Ring Levee Project – land acquisition

It was moved by Manager Olson and seconded by Chairman Brodshaug to approve and authorize Manager Jacobson to sign the *House Rental Agreement* and *Pet* Addendum and to issue a *Move-In* Notice for 748 Riverbend Road, Oxbow, North Dakota, regarding the Oxbow-Hickson-Bakke Ring Levee Project. Upon roll call vote, the motion carried unanimously.

Bills

It was moved by Manager Wolfer and seconded by Manager Lougheed to approve the payment of Check #12336 and the electronic funds transfer, as presented. Upon roll call vote, the following Managers voted in favor: Brodshaug, Olson, Jacobson, Lougheed, and Wolfer. The Chairman declared the motion passed.

Adjournment

There being no further business for the Board to consider, it was moved by Manager Lougheed, seconded by Manager Wolfer and unanimously carried to adjourn the meeting.

APPROVED:

Mark Brodshaug
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer