

MINUTES OF MEETING
DIVERSION PROJECT ASSESSMENT COMMITTEE
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
AUGUST 14, 2014

The Diversion Project Assessment Committee (DPAC) met on August 14, 2014, at 10:00 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Committee members present were Mark Brodshaug, Rodger Olson and Raymond Wolfer, Cass County Joint Water Resource District Managers; Mary Scherling, Cass County Commissioner; Michael Montplaisir, Cass County Auditor; Jim Brownlee, West Fargo City Administrator; and Mark Bittner, Fargo Director of Engineering. Absent were Dan Jacobson and Michael R. Buringrud, Cass County Joint Water Resource District; Pat Zavoral, Fargo City Administrator; and Kent Costin, City of Fargo Director of Finance.

Non-voting members present were Sean M. Fredricks, Ohnstad Twichell, P.C.; Jeff Volk, Moore Engineering, Inc. and Eric Dodds, Advanced Engineering and Environmental Services, Inc.

Also present were Mary Matheson, Cass County Auditor's Office; Rocky Schneider and Jacob Strombeck, Advanced Engineering and Environmental Services, Inc.; and Carol Harbeke Lewis, Cass County Joint Water Resource District Secretary-Treasurer.

Mark Brodshaug called the meeting to order.

Minutes

It was moved by Mr. Montplaisir, seconded by Mr. Brownlee and unanimously carried to approve the minutes of the February 27, 2014, meeting.

Development of proposed Metro Flood Diversion Project assessment district

Work continues on integrating the proposed Metro Flood Control Project assessment district with the Cass County tax system. Approximately 40,000 parcels will be included in the assessment district. Accurate and equitable values will be assigned to all assessed properties. Discussion was held regarding zero-value parcels.

Jim Brownlee asked for a letter that would assure the City of West Fargo that assessments would continue to be paid with sales tax dollars. Information to accompany the letter was discussed.

DPAC schedule

The DPAC schedule was discussed. Outreach to the public will take place from now through October 2014. Meetings will be scheduled with cities and townships, as well as with the general public.

Adjournment

There being no further business for the Committee to consider, it was moved by Mr. Montplaisir, seconded by Ms. Scherling and unanimously carried to adjourn the meeting.

APPROVED

Mark Brodshaug
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer