

MINUTES OF MEETING
DIVERSION PROJECT ASSESSMENT COMMITTEE
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
JANUARY 23, 2014

The Diversion Project Assessment Committee (DPAC) met on January 23, 2014, at 10:00 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Committee members present were Mark Brodshaug, Dan Jacobson, Rodger Olson and Raymond Wolfer, Cass County Joint Water Resource District Managers; Pat Zavoral, Fargo City Administrator; Mary Scherling, Cass County Commissioner; Michael Montplaisir, Cass County Auditor; and Jim Brownlee, West Fargo City Administrator. Absent were Michael R. Buringrud, Cass County Joint Water Resource District; Kent Costin, City of Fargo Director of Finance; and Mark Bittner, Fargo Director of Engineering.

Non-voting members present were Sean M. Fredricks, Ohnstad Twichell, P.C.; Jeff Volk, Moore Engineering, Inc.; and Eric Dodds, Advanced Engineering and Environmental Services, Inc.

Also present were Mary Matheson, Cass County Auditor's Office; Rocky Schneider and Jacob Strombeck, Advanced Engineering and Environmental Services, Inc.; Carol Harbeke Lewis, Cass County Joint Water Resource District Secretary-Treasurer; and Brittany C. Moen, Cass County Joint Water Resource District Administrative Assistant.

Mr. Brodshaug called the meeting to order and introductions were made.

Minutes

It was moved by Mr. Montplaisir, seconded by Mr. Brownlee and unanimously carried to approve the minutes of the December 19, 2013, meeting.

Review final benefit regions and benefit levels

Rocky Schneider presented maps and reviewed the final benefit regions and benefit levels with the Committee. The benefit regions have been combined into 7 larger regions, rather than 18 smaller regions, as previously proposed.

Mr. Schneider discussed examples of property assessments. Indirect benefit factors were also discussed with the Committee. Mrs. Scherling asked if benefit region 0 on the north end of map is negatively impacted by the project. Jeff Volk explained that benefit region 0 will see no new impacts from before and after the project.

It was moved by Mr. Zavoral and seconded by Mrs. Scherling to adopt the proposed assessment district with 7 benefit regions for the Metro Flood Diversion Project. Upon roll call vote, the motion carried unanimously.

Indirect benefits methodology

The Committee discussed the distribution of indirect benefits. Mr. Schneider recommended that indirect benefits be assigned by population of jurisdictions; 77% to Fargo, 19% to West Fargo, and 4% to the remaining population.

It was moved by Mrs. Scherling and seconded by Mr. Montplaisir to adopt 1/3 direct to 2/3 indirect benefits regarding the assessment district for the Metro Flood Diversion Project. Upon roll call vote, the motion carried unanimously.

Rodger Olson would like to meet with a small group to further discuss assessments to agricultural land.

Next steps and future meeting topics

Goals and tasks the Committee will discuss at their February meeting include discussion on the distribution of indirect benefits, a final review of the proposed assessment methodology and the use of sales tax to pay benefits.

Adjournment

There being no further business for the Committee to consider, it was moved by Mr. Olson, seconded by Mr. Brownlee and unanimously carried to adjourn the meeting.

APPROVED

Mark Brodshaug
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer