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SUBJECT: SAFETY

ADOPTED DATE: MAY 4, 1992

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### SANITATION

Drinking water is to be potable and in adequate supply.

Community drinking cups are absolutely unacceptable. Employee's private cup or single service disposable cups are acceptable. If single service disposable cups are used, a receptacle for the used cups must be available.

Toilets in adequate number and meticulously maintained must be provided and used.

Each toilet stall must be equipped with a coat hook and tissue dispenser.

A closed waste container must be available in all women's rest rooms.

Clean, healthful facilities will be provided for employee's lunch areas.

Covered receptacles for waste will be provided in sufficient quantity in all areas used for lunch purposes.