

---

SUBJECT: MAINTENANCE

ADOPTED DATE: MAY 4, 1992

PAGE 1 OF 1

---

Board action is not required on emergency repair jobs, but the board of county commissioners shall be advised in writing concerning the nature of the emergency. However, monthly work plans shall be delivered to the commission secretary for placement on the consent agenda for all maintenance work in excess of \$500.00. This policy shall also apply to contracted work which runs through the Maintenance Department.

Building and grounds staff shall not work more than 12 hours continuously without a 12-hour break before resuming work. Every effort shall be made to work with the jail for the purpose of using prisoners from the jail to work on buildings and grounds-keeping activities, including sidewalk shoveling.

The county will not be involved in removing snow or doing lawn care by buildings and grounds staff for anyone outside of the county government proper.

HISTORICAL REFERENCE DATE: MAY 4, 1992