

**REGULAR MEETING OF CASS COUNTY BOARD OF COMMISSIONERS
JULY 5, 2016**

1. MEETING CALLED TO ORDER

Chairwoman Mary Scherling called the meeting to order at 3:30 PM with all members present as follows: Ken Pawluk, Rick Steen, Arland H. Rasmussen, Chad M. Peterson and Mary Scherling.

2. PLEDGE OF ALLEGIANCE

Heather Worden led the Pledge of Allegiance.

3. MINUTES APPROVED

MOTION, passed

Mr. Steen moved and Mr. Rasmussen seconded that the minutes of the previous meeting be approved as written. Motion carried.

4. AGENDA, Order approved

MOTION, passed

Mr. Pawluk moved and Mr. Peterson seconded to approve the order of the agenda. Motion carried.

5. CONSENT AGENDA APPROVED

MOTION, passed

Mr. Rasmussen moved and Mr. Steen seconded to approve the consent agenda as follows: On roll call vote, the motion carried unanimously.

a. Approve pledge of assets submitted by the Cass County Treasurer as follows:

PLEDGE OF ASSETS

Bank of the West	\$ 1,069,042.00
US Bank Fargo	\$ 634,421.00
Wells Fargo Bank/Casselton	\$12,500,318.00
Bell State Bank & Trust	\$26,000,000.00
Bremer Casselton/Fargo	\$ 3,027,551.00
Gate City Federal	\$ 6,770,388.00
Vision Bank Fargo	\$ 2,550,000.00
Dakota Heritage Bank-Hunter	\$ 735,000.00
Western Bank	\$16,000,000.00
Cornerstone Bank	\$ 2,522,042.00
Starion Financial	\$ 2,949,416.00
1 st International Bank	\$11,844,491.00

- b. Approve the purchase of a copier/printer/scanner for Social Services from Liberty Business Systems in the amount of \$5,599 to be paid with funds from the Social Services budget.
- c. Approve a raffle permit for St. Peter's Lutheran Church to be held August 7, 2016, at St. Peter's Lutheran Church in Leonard, North Dakota.
- d. Authorize the chairwoman to sign the township road mileage certification for 2016.
- e. Renew county beer license for 2016 for The Vineyard, LLC.

- f. Approve amendments to the Cass County Employee Handbook with the following changes: addition of Policy 405 Wage and Salary Administration; and amendments to Policy 502 Work Schedules and On Call, Policy 504 Phones and Electronic Devices, and 712 Employment Resignation & Termination.
- g. Receive and file Indemnity Bond on Lost Instrument for Edwin M. King; and authorize the county auditor and county treasurer to issue a duplicate check.
- h. Authorize the county auditor to offer three vehicles for public sale with the proceeds to be deposited into the General Fund.
- i. Contract approval
 - Flood lot lease with Gilbert and Linda Schoener;
 - Mosquito surveillance agreement with Clay County Environmental Health.

6. ORDINANCE #2016-1 WEED MANAGEMENT PLAN, Second reading; adoption

Stan Wolf, Weed Control Director, was present to discuss a proposed weed management ordinance for construction and development sites. Residential, commercial and industrial development continues to increase in the county and various noxious and invasive weeds are left to grow in areas under development and construction. The ordinance utilizes existing state law to control noxious weeds and is intended to serve as an educational tool to inform developers and contractors. Landowners and operators will need to complete an application which explains that noxious weeds need to be controlled per state law through mowing, tillage, or weed spraying. He said the application will be provided to individuals when a request to subdivide or plat land is submitted to the Cass County Planning Office.

A first reading was held on June 6, 2016, and a notice was published in the official county newspaper regarding the second reading scheduled for today.

MOTION, passed

Mr. Steen moved and Mr. Rasmussen seconded to approve the second reading of Ordinance #2016-1 Weed Management Plan for Development and Construction Sites, and have the state's attorney publish this ordinance with all other county ordinances into a handbook for Cass County law enforcement officials. On roll call vote, the motion carried with Mr. Steen, Mr. Rasmussen, Mr. Peterson and Mrs. Scherling voting "Yes"; and Mr. Pawluk voting "No".

7. FLOOD CONTROL, State Water Commission reimbursement request for FM Diversion approved

During the last three legislative sessions, the state legislature approved a total of \$450 million to be spent on flood control costs and for consideration today is the 29th request from the FM Diversion Authority, which covers eligible costs of local matching share requirements of House Bill 1020. The request is for 50% of the costs to acquire the Mid-America Steel, Inc. property.

MOTION, passed

Mr. Pawluk moved and Mr. Peterson seconded to authorize the chair to sign reimbursement request #29 in the amount of \$2,900,000 to the State Water Commission to distribute funds to the FM Diversion according to the terms and conditions of House Bill 1020. On roll call vote, the motion carried unanimously.

8. VOUCHERS, Approved***MOTION, passed*****Mr. Rasmussen moved and Mr. Peterson seconded to approve Voucher No. 293,834 through Voucher No. 294,405. On roll call vote, the motion carried unanimously.****9. FLOOD DIVERSION UPDATE; REFUGEE STATISTICS; EXTENSION INTERIM DIRECTOR, Committee reports**

Keith Berndt, County Administrator, said Jo-Ellen Darcy, Secretary of the Army/Civil Works from the Corps of Engineers has made the determination that the FM Diversion project will likely be permitted. He said leaders from Fargo, Moorhead, Flood Diversion Board of Authority and Secretary Darcy will meet to sign the Project Partnership Agreement (PPA) on July 11th. The PPA is the official agreement that marks the beginning of the project's construction phase with the Corps of Engineers expected to begin construction this fall.

Mr. Berndt will attend the State Water Commission meeting on Wednesday, July 6th to provide an update on the finances and funding of the FM Diversion project.

Mr. Rasmussen and Social Services Director Chip Ammerman attended a meeting on June 9th sponsored by the Refugee Services Advisory Committee. He said people from various organizations and agencies also attended. He said refugee population statistics were provided. Two main reasons that refugees are coming to North Dakota are for better jobs and for safety.

Mrs. Scherling and Mr. Pawluk attended a dedication and ribbon cutting ceremony for the Upper Maple River Dam on June 21st. She said the project was partly funded with county sales tax dollars.

Extension Agent John Kringler retired effective June 30th, and Rita Ussatis has been appointed by NDSU Extension to serve as interim department head.

10. CORRESPONDENCE, Received and filed***MOTION, passed*****Mr. Steen moved and Mr. Peterson seconded to receive and file correspondence outlined by the secretary as follows: Motion carried.**

- Letter from the North Dakota Department of Emergency Services regarding a \$0.02 increase for 911 services and Law Enforcement Teletype System (LETS) fees beginning in July of 2017 (letter referred to county auditor and county sheriff).

11. ADJOURNMENT***MOTION, passed*****On motion by Mr. Pawluk, seconded by Mr. Peterson and all in favor, the meeting was adjourned at 4:02 PM.**

ATTEST:

APPROVED:

 Michael Montplaisir – Auditor
 Cass County, North Dakota

 Mary Scherling, Chairwoman
 Cass County Board of Commissioners