

**REGULAR MEETING OF CASS COUNTY BOARD OF COMMISSIONERS  
JANUARY 19, 2016 (TUESDAY)**

**1. MEETING CALLED TO ORDER**

Vice Chairman Chad Peterson called the meeting to order at 3:30 PM with members present as follows: Rick Steen, Arland H. Rasmussen, and Chad M. Peterson. Mary Scherling and Ken Pawluk were absent.

**2. PLEDGE OF ALLEGIANCE**

Heather Worden led the Pledge of Allegiance.

**3. MINUTES APPROVED**

*MOTION, passed*

**Mr. Steen moved and Mr. Rasmussen seconded that the minutes of the previous meeting be approved as written. Motion carried.**

**4. AGENDA, Order approved**

*MOTION, passed*

**Mr. Rasmussen moved and Mr. Steen seconded to approve the order of the agenda with the addition of a raffle permit to the consent agenda. Motion carried.**

**5. CONSENT AGENDA APPROVED**

*MOTION, passed*

**Mr. Steen moved and Mr. Rasmussen seconded to approve the consent agenda as follows: On roll call vote, the motion carried unanimously.**

- a. Receive and file Indemnity Bonds on Lost Instrument for Brenda Jacobson and Cass County Deputies' Association; and authorize the county auditor and county treasurer to issue duplicate checks.
- b. Receive financial statement from the Auditor's Office for the month ended December 31, 2015.
- c. Approve an omitted assessment according to a notice sent by the county auditor to the property owner.
- d. Authorize the chair to sign the North Dakota Department of Transportation single audit certification form to monitor sub-recipients of federal awards to determine if they are in compliance with federal laws and regulations.
- e. Approve a special event permit for Bar Nine to serve alcoholic beverages on January 30, 2016, during the hours of 6:00 PM to 1:00 AM for the Abraham-Dahn shower to be held at Bonanzaville, U.S.A. in West Fargo, North Dakota.
- f. Approve raffle permits for Riding on Angel's Wings to be held March 18, 2016, at the Red River Valley Fairgrounds in West Fargo, North Dakota; and for the West Fargo Sheyenne Mustang Boosters to be held January 30, 2016, at the Red River Valley Fairgrounds in West Fargo, North Dakota.
- g. Authorize Social Services staff to participate in fundraising events on February 12, 2016, to raise funds for "Giving Hearts Day" with contributions to be given to the Red River Children's Advocacy Center.
- h. Approve additional carryover of annual leave balance for Sidney Schock based on the exception allowed in the Cass County Personnel Policy Manual, Section 6.00 with hours to be used between the dates of March 21-April 1, 2016.

- i. Approve the checking account transactions for property purchases and related expenses in December 2015 for the FEMA Flood Buyout grant program.
- j. Authorize the chair to sign a purchase order with Grant's Mechanical in the amount of \$96,160 for replacement of an air conditioning chiller at the Cass County Annex; purchase order with SFI in the amount of \$73,893 to replace carpeting in the basement and first floor of the Cass County Annex; purchase order with Nelson Auto Center in the amount of \$81,495 for three (3) 2016 Ram 1500 crew cab pickups for Vector Control; and purchase order with Marco in the amount of \$10,894.72 for a printer/copier/scanner and \$2,076 for the annual maintenance agreement for the Highway Department and Vector Control.
- k. Contract approval
  - Department of Justice and Department of Treasury—equitable sharing agreement and certification of participation in federal equitable sharing program to allow the county to receive any shared cash, property or proceeds through joint operation with federal law enforcement agencies;
  - North Dakota Department of Transportation—amendment to traffic safety contract correcting one set of enforcement dates for the “Click It or Ticket” campaign;
  - Flood lot lease renewals for 2016.

**6. FLOOD CONTROL, State Water Commission reimbursement request for FM Diversion approved**

During the last three legislative sessions, the state legislature approved a total of \$175 million to be spent on flood control costs. Michael Montplaisir, County Auditor, said for consideration today is the 22<sup>nd</sup> request from the FM Diversion Authority. The costs are for commercial relocation assistance for Oxbow Country Club and Sidestreet Grille & Pub, 4<sup>th</sup> Street and 2<sup>nd</sup> Street North pump station projects, 2<sup>nd</sup> Street North floodwall project, Park East Apartments demolition, and utility relocations for in-town levee projects.

***MOTION, passed***

**Mr. Steen moved and Mr. Rasmussen seconded to authorize the chair to sign reimbursement request #22 in the amount of \$3,998,879 to the State Water Commission to distribute funds to the FM Diversion according to the terms and conditions of Senate Bill 2020. On roll call vote, the motion carried unanimously.**

**7. VOUCHERS, Approved**

***MOTION, passed***

**Mr. Rasmussen moved and Mr. Peterson seconded to approve Voucher No. 290,560 through Voucher No. 290,897. On roll call vote, the motion carried unanimously.**

**8. F-M HOME BUILDERS ASSOCIATION MEETING, Committee reports**

Commissioners have been invited to attend a New Year celebration and City Night Member meeting of the Home Builders Association of Fargo-Moorhead on Thursday, January 28<sup>th</sup> beginning with a social at 5:00 PM at the Radisson Hotel in Fargo.

**9. CORRESPONDENCE, Received and filed**

***MOTION, passed***

**Mr. Rasmussen moved and Mr. Steen seconded to receive and file correspondence outlined by the secretary as follows: Motion carried.**

- Letter from the North Dakota Department of Corrections regarding the annual inspection of the Cass County Jail, which was found to be in compliance with state requirements;
- Letter to property owners along the Wild Rice River regarding work contracted by the Southeast Cass Water Resource District to remove fallen trees in and along the river.

**10. ADJOURNMENT*****MOTION, passed*****On motion by Mr. Steen, seconded by Mr. Rasmussen and all in favor, the meeting was adjourned at 3:38 PM.**

ATTEST:

APPROVED:

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Michael Montplaisir – Auditor  
Cass County, North Dakota

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Chad M. Peterson, Vice Chairman  
Cass County Board of Commissioners